



Australian Government

RIIRIS601E Establish and maintain risk management systems

Release: 1

RIIRIS601E Establish and maintain risk management systems

Modification History

Release	Comments
Release 1	This version first released with RII Resources and Infrastructure Industry Training Package Version 5.0.

Application

This unit describes the skills and knowledge required to establish and maintain the risk management system in the resources and infrastructure industries.

It applies to those who work in management roles. They are generally responsible for the outcomes of others and contribute to the development of solutions to non-routine problems.

Licensing, legislative and certification requirements may apply to this unit and can vary between states, territories and industry sectors. Users must check requirements with relevant body before applying the unit.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan and prepare to establish the framework for the risk management system	1.1 Obtain, interpret and confirm work requirements 1.2 Access, interpret and apply documentation required to establish and maintain the risk management system 1.3 Develop worksite policy and objectives regarding risk management 1.4 Establish and implement the risk management structure and framework 1.5 Confirm, allocate and document responsibilities for risk management in job descriptions and duty statements according to workplace procedures
2. Establish processes to support the risk management system	2.1 Develop, document and communicate procedures covering risk identification, assessment, treatment, communication, consultation, monitoring and review to relevant personnel as required 2.2 Provide appropriate development and training for relevant personnel

ELEMENT	PERFORMANCE CRITERIA
	<p>2.3 Obtain, communicate and maintain information sources that support the risk management system to relevant personnel as required</p> <p>2.4 Communicate information on known and intended process changes and enhancements to the risk management system to relevant personnel</p> <p>2.5 Determine, provide and communicate the workplace criteria for assessing the acceptability of risks to relevant personnel</p> <p>2.6 Obtain and provide expert advice to relevant personnel as required</p>
3. Plan and facilitate the implementation of the risk management system	<p>3.1 Plan, schedule and document the coverage of the risk management system according to workplace procedures</p> <p>3.2 Monitor the risk management activities and achievement targets, and provide and focus resources to confirm the risk management system is satisfied according to job requirements</p> <p>3.3 Review and update the risk management system periodically</p>
4. Audit the management processes	<p>4.1 Formally audit risk management processes, including operating procedures and implementation processes according to workplace procedures</p> <p>4.2 Respond to changed requirements disclosed during audits in a systematic and timely manner according to workplace requirements</p> <p>4.3 Complete and retain risk management documentation according to workplace procedures</p>

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Writing	<ul style="list-style-type: none"> Prepares specific information that complies with a range of regulatory requirements, using sector-specific terminology
Oral communication	<ul style="list-style-type: none"> Conveys information and requirements clearly, and listens carefully
Reading	<ul style="list-style-type: none"> Identifies and interprets relevant information from workplace procedures, documentation and regulations

SKILL	DESCRIPTION
Problem solving	<ul style="list-style-type: none">Identifies a range of factors that impact on a decision, including own values and principles, the needs, power, values, beliefs and assumptions of stakeholders

Unit Mapping Information

Supersedes and is equivalent to RIIRIS601D Establish and maintain the risk management system.

Links

Companion Volume implementation guides is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>