



Australian Government

RIIRAI506D Implement, monitor, rectify and report on inventory control system

Release: 3

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Modification History

Release	Comment
1	This unit replaces RIIRAI506A Implement, monitor, rectify and report on inventory control system
2	Editorial corrections
3	Required frequency and volume of evidence amended in Performance evidence. Substantial amendments made in Assessment Conditions field, including: references to Industry Sectors, assessor and subject matter expert experience requirements, how assessment should be conducted and what it should confirm.

Application

This unit describes a participant's skills and knowledge required to implement, monitor, rectify and report on inventory control systems in the Resources and Infrastructure Industries.

This unit is appropriate for those working in management roles

No licensing, legislative or certification requirements apply to this unit at the time of publication

Elements and Performance Criteria

1. Plan and prepare for inventory control systems	1.1 Access, interpret and apply inventory control system documentation and ensure the work activity is compliant 1.2 Obtain, read, interpret, clarify and confirm work requirements 1.3 Identify the purpose of the inventory control systems 1.4 Identify resources, both human and technical, required to support implementation 1.5 Identify and record site requirements for the system implementation 1.6 Access, identify and interpret the specification for the inventory control system 1.7 Identify, clarify, in consultation, and communicate roles and responsibilities of individuals and work teams
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	1.8	Identify training needs and develop training plans
2. Implement inventory control system	2.1	Allocate required resources, both human and technical
	2.2	Implement record keeping procedures
	2.3	Implement processes for controlling stock
	2.4	Implement reporting processes
	2.5	Communicate system to stakeholders
3. Monitor inventory control system	3.1	Establish procedures for monitoring inventory control system
	3.2	Audit inventory control system
	3.3	Implement discrepancy reporting procedures
	3.4	Supervise production of inventory system reports
	3.5	Analyse inventory reports
	3.6	Identify major trends
	3.7	Identify and document areas requiring adjustment and notify relevant personnel
4. Rectify inventory control system	4.1	Develop processes for adjusting procedures and performance
	4.2	Undertake modifications to inventory control system
	4.3	Test modifications and make further modifications where necessary
	4.4	Record and report modifications to relevant personnel
5. Report on inventory control system	5.1	Document results of inventory control
	5.2	Report findings and recommendations

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit. Further information is available in the Resources and Infrastructure Industry Training Package Companion Volume.

Unit Mapping Information

No equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>