Australian Government

RIIQUA501D Implement, monitor and develop quality management plans

Release: 1

INDUSTRY
SKILLS
COUNCILS
Creating Australia's Future

RIIQUA501D Implement, monitor and develop quality management plans

Modification History

Not applicable.

Application

This unit describes a participant's skills and knowledge required to implement, monitor and develop quality management system in the Resources and Infrastructure Industries.
This unit is appropriate for those working in management roles.
No licensing or certification requirements apply to this unit at the time of publication.

Elements and Performance Criteria

1 Identify opportunities to develop the framework for quality management plans	1.1 Access, interpret and apply quality management documentation and ensure the work activity is compliant
	1.2 Develop and document quality objectives, in consultation, to align with organisational objectives
	1.3 Identify and communicate the standards for quality management systems procedures
	1.4 Consult with others to review and improve the quality management plans
	1.5 Include quality management responsibilities to job descriptions and duty statements
2 Implement processes for encouraging the development of ideas to support the quality management plan	2.1 Identify existing or potential quality issues, obtain ideas from others regarding improvements, providing prompt consideration and feedback to maximise potential benefits
	2.2 Clearly and concisely communicate to others the benefits of quality site procedures and practices
	2.3 Prepare written documents, procedures and practices in consultation with others
	2.4 Identify, maintain and monitor the information sources
	2.5 Actively seek commitment from others to the implementation of quality management plans
3 Implement the quality plan	3.1 Document how the quality management plan will be introduced or enhanced
	3.2 Provide information and resources for the implementation of the quality management plan, in a form readily accessible to others, in a timely and consistent manner
	3.3 Provide required training and support to others on the implementation of the quality management plan
	3.4 Maintain quality management plan records
4 Monitor and update the quality management	4.1 Monitor the reviews statistics and outcomes of the systems procedures, in consultation with others, if procedures and practices

processes	need to be modified to meet quality management plan targets
	4.2 Amend the quality management plan and its implementation when changes are anticipated
	4.3 Retain documentation stating reasons for changes

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit. Further information is available in the Resources and Infrastructure Industry Training Package Companion Volume.

Unit Mapping Information

RIIQUA501A Implement, monitor and develop quality management plans

Links

SkillsDMC RII Companion Volumes - http://www.skillsdmc.com.au/