



Australian Government

RIENV601D Establish and maintain the environmental management system

Release: 2

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Modification History

Release	Comment
1	This unit replaces RIIENV601A Establish and maintain the environmental management system
2	Required frequency and volume of evidence amended in Performance evidence. Substantial amendments made in Assessment Conditions field, including: references to Industry Sectors, assessor and subject matter expert experience requirements, how assessment should be conducted and what it should confirm.

Application

This unit describes a participant's skills and knowledge required to establish and maintain the environmental management system in the Resources and Infrastructure Industries.

This unit is appropriate for those working in management roles.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Elements and Performance Criteria

1 Establish and maintain the framework for the environmental management system	<p>1.1 Access, interpret and apply environmental legislation, management documentation and ensure the work activity is compliant</p> <p>1.2 Develop, document and have approved written policies and system procedures that clearly express the organisation's commitment to environmental management and how relevant environmental legislation will be implemented, consistent with overall organisational policies</p> <p>1.3 Define, allocate and include in job descriptions and duty statements, responsibilities and duties for implementation and integration of the system</p> <p>1.4 Identify, source and/or provide the resources for the operation of the system in a timely and consistent manner</p> <p>1.5 Provide and explain information on the system and procedures for the area of responsibility in a form readily</p>
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	accessible to employees
2 Establish and maintain participative arrangements for the environmental management system	<p>2.1 Establish and ensure the maintenance of appropriate consultative processes, in consultation with employees and their representatives</p> <p>2.2 Ensure issues raised through participation and consultation are dealt with and resolved promptly and effectively</p> <p>2.3 Ensure information about the outcomes of participation and consultation is provided in a manner accessible to employees</p>
3 Establish and maintain procedures for identifying environmental hazards	<p>3.1 Existing and potential environmental hazards are identified and confirmed through site inspection and trends identified from the environmental record system</p> <p>3.2 Develop and maintain written procedures for the ongoing identifying of existing and potential environmental hazards and ensure the implementation of these procedures</p> <p>3.3 Monitor activities and ensure that environmental hazard identification procedure is adopted effectively throughout the organisation</p> <p>3.4 Ensure procedures are in place and applied to environmental hazard identification at the planning, design and evaluation stages of any change in the workplace to ensure that new hazards are not created</p>
4 Establish and maintain procedures for assessing environmental risk	<p>4.1 Ensure appropriate assessment of risks presented by identified environmental hazards is carried out</p> <p>4.2 Develop a system procedure for ongoing assessment of risks and ensure its integration within site procedures and systems of work</p> <p>4.3 Monitor activities to ensure that risk assessment procedure is adopted effectively throughout the organisation</p> <p>4.4 Ensure procedures are in place for risk assessment to be addressed at the planning, design and evaluation stages of any change, to ensure that risks are not created</p>
5 Establish and maintain procedures for treating environmental risks	<p>5.1 Develop and ensure implementation of measures to treat assessed risks</p> <p>5.2 Ensure the implementation of interim solutions, until a permanent control measure is developed, when measures which treat a risk at its source are not immediately practicable</p> <p>5.3 Develop system procedures for ongoing control of risks and ensure their integration within site procedures and general</p>

	<p>systems of work</p> <p>5.4 Monitor activities to ensure that the risk treatment procedure is adopted effectively throughout the organisation</p> <p>5.5 Ensure risk treatment is addressed at the planning, design and evaluation stages of any change within the organisation to ensure that adequate risk control measures are included</p> <p>5.6 Identify inadequacies in existing risk treatment measures and seek and provide resources to enable implementation of new measures</p>
6 Establish and maintain organisational procedures for dealing with hazardous environmental events	<p>6.1 Identify the range of most likely potential hazardous environmental events</p> <p>6.2 Develop systems procedures in consultation with appropriate emergency services that would treat the risks associated with the potential hazardous events</p> <p>6.3 Provide appropriate information and training to all employees to enable implementation of the correct procedures in all relevant circumstances</p>
7 Establish and maintain an environmental training program	<p>7.1 Develop and ensure implementation of an environmental training program</p> <p>7.2 Identify and fulfil employees' environmental training needs</p>
8 Establish and maintain a system for environmental records	<p>8.1 Establish and monitor the system for keeping environmental records</p> <p>8.2 Identify patterns of environmental non-compliance</p>
9 Evaluate the organisation's environmental system and related policies, procedures and programs	<p>9.1 Assess the effectiveness of the environmental management system and related policies, procedures and programs in accordance with the organisation's goals, objectives and statutory requirements</p> <p>9.2 Develop and ensure implementation of improvements to the system to ensure more effective achievement of environmental aims</p> <p>9.3 Assess compliance against compliance documentation and code of practice to ensure that legal environmental standards are maintained</p>

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit. Further information is available in the Resources and Infrastructure Industry Training Package Companion Volume.

Unit Mapping Information

RIIENV601A Establish and maintain the environmental management system

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=88a61002-9a21-4386-aaf8-69c76e675272>