RGR30418 Certificate III in Racing Services

Release 1

RGR30418 Certificate III in Racing Services

Modification History

Release	Comments
Release 1	This version released with RGR Racing and Breeding Training Package Version 2.0.

Qualification Description

This qualification reflects the broad work responsibilities undertaken within regulatory and integrity services operations within the greyhound, harness or thoroughbred racing codes. The general qualification covers skills required for a range of racing services and operations. Two specialisations can be selected. The Cadet Steward specialisation covers duties required to assist stewards in race and non-race day activities and the Racing Administration specialisation covers general office administration conducted under racing-specific protocols and procedures.

Within this qualification individuals are responsible for organising their own work within known routines, often requiring well-developed decision making and problem-solving skills, and a high degree of confidentiality and discretion in their job functions. Knowledge of the rules of racing, racing protocols, animal welfare and duty of care requirements is considered essential.

No occupational licensing, legislative or certification requirements apply to this qualification at the time of publication.

Competencies attained in the units packaged for this qualification will apply to the harness, thoroughbred and greyhound codes of the industry. Consequently, when performance criteria are applied they will relate to the harness or thoroughbred or greyhound code and a Certificate III in Racing Services must contain a statement as follows:

'This qualification was achieved under the conditions operating in the [*insert relevant racing code - harness OR thoroughbred OR greyhound*] code of the racing industry.'

Entry Requirements

Greyhound, harness and thoroughbred racing codes are strictly regulated throughout Australia. Individuals electing to undertake the specialisation for *Cadet Steward* must meet the requirements of the relevant Controlling Body or Principal Racing Authority. Users are advised to check with the relevant authority for requirements.

Packaging Rules

To achieve this qualification, competency must be demonstrated in:

- 18 units of competency:
  - 4 core units plus
  - 14 elective units.

Elective units must ensure the integrity of the qualification's Australian Qualification Framework (AQF) alignment and contribute to a valid, industry-supported vocational outcome. Electives can be chosen to provide a general qualification or a qualification with a specialisation.

For the award of the *Certificate III in Racing Services* choose:

- at least 11 units from Groups B and C
- up to 3 units from the remaining electives in Groups B and C
- up to 3 units from any currently endorsed Training Package or accredited course.

For the award of the *Certificate III in Racing Services (Cadet Stewar*d) choose:

- **at least 7** units from Group A including *RGRSTD301 Perform duties of cadet steward*
- at least 4 other units from the electives in Groups A, B or C
- up to 3 units from the remaining electives in Groups A, B or C
- up to 3 units from any currently endorsed Training Package or accredited course.

For the award of the *Certificate III in Racing Services (Racing Administration)* choose:

- at least 7 units from Group B
- at least 4 other units from the electives in Groups B or C
- up to 3 units from the remaining electives in Groups B or C
- up to 3 units from any currently endorsed Training Package or accredited course.

Core Units

ACMGAS202	Participate in workplace communications
BSBWHS301	Maintain workplace safety
HLTAID003	Provide first aid
RGRCMN203	Comply with racing industry ethics and integrity

Elective Units

Group A Cadet Steward

CPPSEC3032A	Gather information by factual investigation
PSPREG001	Carry out inspections and monitoring under guidance
PSPREG011	Give evidence
RGRCMN305	Participate in racing protests and inquiries
RGRPSG304	Participate in greyhound racing inquiries and appeals
RGRSTD301	Perform duties of cadet steward
RGRSTD302	Interpret wagering trends
RGRSTD303	Assess racing and training gear suitability and safety
RGRSTD408	Analyse race performance

Group B Racing Administration

BSBCUS301	Deliver and monitor a service to customers
BSBFIA301	Maintain financial records
BSBINM301	Organise workplace information
BSBITU301	Create and use databases
BSBITU306	Design and produce business documents
BSBWOR301	Organise personal work priorities and development
BSBWRT301	Write simple documents
RGRADM301	Assist with race meeting operations
RGRADM302	Supervise use of track and race club facilities
RGRADM402	Prepare for race meeting special events
RGRROP312	Perform duties of licensing or registration clerk
RGRROP313	Process race nominations and acceptances
RGRROP317	Attend racing events and comply with protocols and safety procedures
RGRROP401	Perform duties of race programmer

Group C Additional electives

ACMEQU205	Apply knowledge of horse behaviour
AHCBIO202	Follow site quarantine procedures
BSBDIV301	Work effectively with diversity
PSPGEN032	Deal with conflict
PUACOM012B	Liaise with media at a local level
RGRCMN201	Investigate job opportunities in racing and related industries
RGRPSG201	Handle greyhounds
RGRPSH201	Handle racehorses in stables and at trackwork
RGRROP301	Perform ear branding and marking up of greyhounds
RGRROP302	Brand standardbred horses
RGRROP304	Perform duties of clerk of scales at greyhound race meetings
RGRROP306	Perform duties of clerk of scales for jockeys at thoroughbred race meetings
RGRROP311	Perform duties of greyhound race starter
RGRROP314	Perform duties of photo finish operator at greyhound or horse race meetings
RGRROP315	Perform duties of timekeeper at greyhound or horse race meetings
RGRROP316	Perform duties of track supervisor during trackwork operations
RGRROP406	Perform duties of harness race starter
RGRROP407	Perform duties of thoroughbred race starter
RGRROP410	Perform duties of racehorse handicapper
RGRROP411	Perform duties of greyhound or horse race judge
RGRSWA301	Collect non-blood samples from greyhounds or horses
RGRSWA302	Collect non-blood samples from racing personnel

Skills Impact

RGRTRK303	Provide emergency animal assistance
RGRTRK402	Relate animal welfare to track and environmental conditions
SISXEMR001	Respond to emergency situations

Qualification Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
RGR30418 Certificate III in Racing Services	RGR30308 Certificate III in Racing Services (Racing Administration)	Two qualifications merged and revised to include specialisations for cadet steward and racing administration	No equivalent qualification
RGR30418 Certificate III in Racing Services	RGR30408 Certificate III in Racing Services (Cadet Steward)	Two qualifications merged and revised to include specialisations for cadet steward and racing administration	No equivalent qualification

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=5c4b8489-f7e1-463b-81c8-6ecce 6c192a0