Australian Government

PUA60712 Advanced Diploma of Public Safety (Community Safety)

Release 2

INDUSTRY SKILLS COUNCILS
Creating Australia's Future

PUA60712 Advanced Diploma of Public Safety (Community Safety)

Modification History

Release	TP version	Comments
2	PUA12 V2.1	Imported units updated.
1	PUA12 v1	New release of existing qualification from PUA00 v8.1: PUA60704. Packaging rules wording revised, imported units updated. Equivalent.

Description

Not applicable.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills are part of a unit of competency.

Employability Skills statements from a selection of units of competency from the PUA60712 Advanced Diploma of Public Safety (Community Safety) have been reproduced in the table below.

This table provides an example of Employability Skills for the qualification because Employability Skills within a qualification will vary depending on the qualification packaging options.

Employability Skill	Employability Skills Statement
Communication	• demonstrate effective interpersonal interactions • develop risk statements • explain emergency risk management concepts • inform the community in ways that suit their language, literacy and cultural needs • negotiate the means of implementing the emergency risk management process • undertake consultation at all stages of the process
Teamwork	• confirm, in the context of assessment, the ability to work cooperatively with others to develop emergency plans that have own organisation/constituency approval and broad community and stakeholder support • develop with others, frameworks for project planning, management and evaluation • maintain knowledge of group dynamics • monitor and enhance team work • use strategies for team building and resolving conflict
Problem solving	• apply decision making techniques • define and solve problems • evaluate strategies and limitations, and identify and communicate impacts to stakeholders • maintain knowledge of problems likely to preclude the implementation of strategies • maintain knowledge of potential hazards and their consequences • maintain knowledge of problem solving and decision making techniques • prioritise risks by considering vulnerability and priority for treatment
Initiative and enterprise	• apply knowledge of techniques for the prioritisation and evaluation of public safety risk management systems • apply skills that define and anticipate implementation barriers • determine vulnerability of communities and environments by analysing their susceptibility and resilience to risk

	• ensure that a project is broken down into a logical sequence of manageable and time related activities and identify the required resources • identify existing prevention, preparedness, response and recovery strategies through research and stakeholder consultation • investigate sponsorship/joint venture opportunities to maximise impact within budget
Planning and organising	• collect information on community characteristics, safety expectations, risk perceptions, and the roles and requirements of stakeholders • conduct a pilot program, where appropriate, to assess effectiveness in achieving required outcomes and making changes as necessary • develop with stakeholders feasible consultation and project management strategies • develop a community profile • develop an agreed list of prioritised risks using an emergency risk management process • identify, define and engage community • produce resources to ensure that relevant materials are available in sufficient quantities to meet identified needs
Self-management	• apply decision making techniques • establish a project and see it through • maintain knowledge of culture, diversity and history of communities, environments and associated concerns, issues and sensitivities, perception of risks • maintain momentum and achieve project outcomes within available resources
Learning	• learn about emergency risk management terminology; risk; prevention, preparedness, response and recovery concepts and principles; mitigation; organisational requirements for the submission and approval of treatment plans; and reporting of treatment outcomes • learn about legislative and regulatory requirements relevant to emergency management • learn about potential hazards and their consequences • learn about research tools and demographic and economic analysis techniques • learn about the planning process and the kinds of outcomes and benefits for communities
Technology	• apply tools for assessing treatment options • consult and communicate via email messages, websites, surveys • develop and get agreement on information management,

	reporting and accountability strategies
	• use information technologies such as computerised simulations
	• use project planning software
	• use technology to develop educational support materials

Packaging Rules

12 units of competency are required for this qualification including:

- 3 core units
- 9 elective units

Choose a minimum of 3 elective units from the Group A list below.

Choose a minimum of 4 units from the Group A and/or B lists below.

Choose the remaining 2 elective units from elsewhere within this training package, or another endorsed training package, or accredited course.

All elective units selected from outside this qualification must be from an equivalent qualification level or higher.

Elective units selected must not duplicate content already covered by other units in this qualification.

Code	Core Units
PUACOM004B	Manage organisational communication strategies
PUACOM008B	Develop and organise public safety awareness programs
PUAEMR009B	Facilitate emergency risk assessment
Code	**Elective Units**
Group A	
PUACOM007B	Liaise with other organisations
PUAEMR028	Develop emergency management plans
PUAEMR029	Plan and implement a treatment measure
OR	
PUAFIR509B	Implement prevention strategies
PUAEMR012B	Determine treatment options ∟ PUAEMR008B Contribute to an emergency risk management process OR ∟ PUAEMR009B Facilitate emergency risk assessment
PUAEMR030	Manage and evaluate emergency management exercises
PUAEMR031	Design emergency management exercises
PUAFIR602B	Manage the implementation of community safety strategies

	∟ PUAFIR509B Implement prevention strategies
PUAOHS004B	Establish and maintain the occupational health and safety system
PUAWER003B	Manage emergency procedures, equipment and other resources
PUAWER006B	Lead an emergency control organisation ∟ PUAWER005B Operate as part of an emergency control organisation
PUAWER007B	Manage an emergency control organisation
PUAWER010B	Lead a workplace emergency initial response team ∟ PUAWER009B Participate as a member of a workplace emergency initial response team
PUAWER011B	Manage workplace emergency initial response teams
Code	**Elective Units**
Group B	
PUALAW004B	Represent the organisation in a judicial or quasi-judicial setting
PUAMAN001B	Manage the organisation's public safety responsibilities
PUAMAN003B	Manage human resources
PUAMAN005B	Manage projects
PUAMAN006B	Manage and facilitate change
PUAMAN007B	Manage financial resources
PUAMAN008B	Manage physical resources
PUAPRO001B	Promote a learning environment in the workplace
PUAPRS20529B	Manage marketing requirements
PUATEA003B	Lead, manage and develop teams
BSBADV602B	Develop an advertising campaign
BSBADV603B	Manage advertising production
BSBADV604B	Execute an advertising campaign
BSBADV605B	Evaluate campaign effectiveness

LGAPLEM606B	Develop ecologically sustainable land management systems
LGAPLEM608A	Identify and evaluate options to improve road safety
PSPREG601B	Manage regulatory compliance
PSPREG602B	Evaluate regulatory compliance
PSPWPI605B	Audit management systems