



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **PUAWER009B Participate as a member of a workplace emergency initial response team**

Release: 2

## **PUAWER009B Participate as a member of a workplace emergency initial response team**

### **Modification History**

<b>Release</b>	<b>TP version</b>	<b>Comments</b>
2	PUA12 V1	Layout adjusted. Application, PC, Required Knowledge and Range Statement revised.
1	PUA00 V8.1	First release in TGA.

### **Unit Descriptor**

This unit covers the competency required to participate as a member of a workplace emergency initial response team. This team works in conjunction with the emergency control organisation in the control of workplace emergencies in their early stages prior to the arrival of emergency services or specialist response teams.

This unit has been developed to cover the broad range of emergencies and workplaces as considered in Australian Standard 3745-2010.

This unit does not cover the competency required for crisis management, recovery or restoration.

### **Application of the Unit**

This unit applies to employees in the workplace within all industries and in all contexts. This unit places responsibility on individual employees who are delegated responsibility as part of an initial response team to participate in the preparation of workplace emergency procedures and respond to workplace emergencies. This expectation will be included in appropriate position descriptions and duty statements.

The knowledge and skills gained through the completion of this unit may be applied by employees across all industries.

### **Licensing/Regulatory Information**

Not applicable.

### **Pre-Requisites**

Not applicable.

## Employability Skills Information

This unit contains employability skills.

## Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where ***bold italicised*** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Prepare for workplace emergencies	<ul style="list-style-type: none"><li>1.1 <i>Emergency equipment</i> assigned for use by the initial response team is stored and maintained in a safe, accessible and serviceable state.</li><li>1.2 Current workplace emergency procedures to be used by employees are identified and accessed.</li><li>1.3 Risk assessment of initial response team activities is undertaken according to workplace procedures.</li><li>1.4 Initial response team training activities are undertaken according to workplace emergency procedures and relevant legislation.</li></ul>
2. Respond to workplace emergencies	<ul style="list-style-type: none"><li>2.1 Emergency is responded to according to workplace emergency procedures.</li><li>2.2 Emergency situation is assessed for hazards and appropriate precautions against those <i>hazards</i> are implemented.</li><li>2.3 Identified hazards are reported to people in danger and the initial response team leader.</li><li>2.4 An appropriate level or response is determined according to the status of the emergency.</li><li>2.5 Instructions from the initial response team leader are confirmed and implemented safely and promptly.</li><li>2.6 Appropriate equipment is selected and operated according to workplace emergency procedures.</li><li>2.7 Situation is contained to the extent necessary to prevent an escalation of the emergency and to enable emergency services and specialist response team activity to be completed safely.</li></ul>
3. Communicate with and complement other personnel	<ul style="list-style-type: none"><li>3.1 Effective communication with initial response team members and initial response team leader is constantly maintained.</li><li>3.2 Activities are consistent with the initial response team leader's plan of action and support the work of other initial response team members.</li><li>3.3 Activities support the actions of <i>other initial response teams</i>.</li><li>3.4 Any injuries, accidents or near misses involving team members are reported to the team leader.</li></ul>
4. Assist with recovery from workplace emergencies	<ul style="list-style-type: none"><li>4.1 Evidence relating to the cause, origin and progress of the emergency is preserved and recorded as far as possible.</li><li>4.2 Appropriate assistance is provided in accordance with the workplace emergency procedures.</li><li>4.3 Emergency equipment is returned to a state of</li></ul>

## **ELEMENT**

## **PERFORMANCE CRITERIA**

readiness as soon as is reasonably practicable.  
4.4 Debriefings are attended and participated in as appropriate.

## **Required Skills and Knowledge**

This describes the essential skills and knowledge and their level, required for this unit.

### **Required Skills**

- access and use protective clothing and equipment safely and effectively under emergency conditions
- communication skills during emergencies
- care for protective clothing and equipment
- interpret and respond to alarm systems
- re-stow initial response equipment

### **Required Knowledge**

- alarm systems and associated equipment
- appropriate personal protective clothing and equipment
- concept of dynamic risk assessment
- equipment operating characteristics, limitations, hazards, precautions, procedures and general care
- general emergency priorities and strategies
- hazard analysis
- hierarchy of control
- hazards and the precautions necessary during control activities
- procedures for responding to alarms
- survival, rescue and recovery procedures
- tactics for safely handling specific emergencies
- workplace emergency procedures

## Evidence Guide

### **Critical aspects for assessment and evidence required to demonstrate competency in this unit**

Assessment must confirm the ability to be prepared for a safe and prompt response to a workplace emergency; to identify hazards and implement appropriate precautions; to use equipment safely and effectively; and to work as a team member safely and effectively under the direction of a workplace emergency initial response team leader.

#### **Consistency in performance**

Competency should be demonstrated over time with a range of emergencies that could be expected in the workplace, including dealing with plausible contingencies.

### **Context of and specific resources for assessment**

#### **Context of assessment**

Competency should be assessed in a simulated environment under conditions that safely replicate workplace emergency situations.

#### **Specific resources for assessment**

Access to:

- scenarios that reflect a range of emergency situations that may be expected in the workplace
- material safety data sheets
- workplace register of hazardous substances

## Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

***Emergency equipment*** may include:

- emergency vehicles, trailers, trolleys or caches
- fire protection equipment
- forcible entry tools
- life support equipment
- monitors (or turrets)
- monitoring equipment
- personal protective clothing and equipment
- rescue equipment
- spill or leak control kits

***Hazards*** may include:

- chemical, biological, radiological
- climatic
- electrical
- environmental
- explosive
- fire
- mechanical
- psychological (e.g. critical incident stress)
- noise related
- security related
- storm/flood
- structural
- thermal
- wildlife related

***Other initial response teams*** may include:

- damage control
- emergency control organisation
- fire team
- first aid
- maintenance
- security

## Unit Sector(s)

Not applicable.

## **Corequisite Unit/s**

**Co-requisite Unit/s** Nil