



Australian Government

Department of Education, Employment and Workplace Relations

PUAFIR602B Manage the implementation of community safety strategies

Revision Number: 2

PUAFIR602B Manage the implementation of community safety strategies

Modification History

Not applicable.

Unit Descriptor

Unit Descriptor

This unit covers the competency to establish and manage the implementation of a range of intervention strategies which can be used to reduce the risk to communities.

This unit resulted from the merger of Public Safety Units PUAEMR004B and PUAEMR005B.

Application of the Unit

Application of the Unit

The application of this unit in the workplace - the environments, complexities and situations involved - will be written during Phase II of the Review of the PUA00 Public Safety Training Package.

This text will be useful for the purposes of job descriptions, recruitment advice or job analysis; where possible, it will not be too job specific to allow other industries to import it into other Training Packages, where feasible.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisite Unit/s

PUAFIR509B Implement prevention strategies

Employability Skills Information

Employability Skills

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element.

Where bold italicised text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify prevention, preparedness, response and recovery strategies	1.1 Characteristics of the <i>risk</i> are fully identified 1.2 Existing prevention, preparedness, response and recovery <i>strategies</i> are identified through research and stakeholder consultation 1.3 A range of potential prevention, preparedness, response and recovery strategies is identified through researching current best practice, alternative options, and seeking expert opinion
2. Evaluate draft strategies	2.1 Strategies are evaluated and limitations and impacts identified and communicated to <i>stakeholders</i> 2.2 Feedback on strategies is obtained from stakeholders and collated 2.3 Stakeholder needs are addressed and negotiated 2.4 Draft strategies are reviewed taking stakeholder feedback into account
3. Select strategies	3.1 Reviewed strategies are negotiated with stakeholders and agreement and commitment obtained 3.2 Strategies are documented according to <i>organisational requirements</i> 3.3 Strategies are submitted for approval in line with organisational policies, procedures and guidelines
4. Communicate approved strategies	4.1 Approved strategies are widely publicised to stakeholders and support gained 4.2 <i>Technologies</i> and processes are selected which most effectively communicate the <i>information</i>
5. Organise the implementation of documented strategies	5.1 Implementation strategies relevant to the risk are identified 5.2 Actions required to implement the strategies are documented 5.3 <i>Action plans</i> are developed to facilitate the implementation process 5.4 Action plans are implemented with minimal conflict and disruption
6. Review effectiveness of implemented strategies	6.1 An implementation review process is established 6.2 The effectiveness of the selected intervention strategies is reviewed as appropriate 6.3 Implementation action plans are adjusted following the review process if required 6.4 Any adjustments to the action plans are

ELEMENT**PERFORMANCE CRITERIA**

implemented

Required Skills and Knowledge**REQUIRED SKILLS AND KNOWLEDGE**

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

resolve conflicts
define and anticipate implementation barriers
identify relevant stakeholders
establish communication networks
conduct needs analysis
negotiate with client groups and stakeholders
review procedures, action plans and strategies for implementation
use information technologies to communicate information

Required Knowledge

legislative and regulatory requirements relevant to emergency management
problem solving and decision making techniques
emergency management concepts and principles
techniques for the prioritisation and evaluation of Public Safety risk management systems
organisation's approval procedures
knowledge of current principles and practices to conduct activities which exercise elements of Public Safety management
risk management and models
problems likely to preclude the implementation of strategies
potential hazards and their consequences
planning theory and processes
benchmarking best practices in the implementation and review of management processes

Evidence Guide

EVIDENCE GUIDE

Critical aspects for assessment and evidence required to demonstrate competency in this unit

It is essential for this unit that competence be demonstrated in:
 appropriate strategies selected and supported by the community
 implementation action plans are adopted by stakeholders
 implementation process is current to the community it protects

Consistency in performance

Evidence should be demonstrated over a period of time and in a range of contexts

Context of and specific resources for assessment

Context of assessment

Evidence of competence in this unit should be collected in one or more actual situations or scenarios where there is the capacity to demonstrate the required evidence in a real or simulated environment in conjunction with portfolio evidence.

Underpinning knowledge may be assessed through written assignments, project reports, debriefings and action learning projects

Specific resources for assessment

For the demonstration of competence in this unit it will be necessary to provide a real life environment and/or simulations based on real life incidents. These resources may involve complex scenarios sufficient to allow evidence to be gathered from a variety of sources and stakeholders on more than one occasion and over an extended period of time. Controlled access to organisational records and personnel may have significant cost implications for the staging of scenarios

Guidance information for assessment

Information that will assist or guide assessment will be written during Phase II of the Review of the PUA00 Public Safety Training Package.

Range Statement

RANGE STATEMENT

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Organisational documentation may include	legislation, policies, corporate plans, guidelines, existing disaster plans, operational manuals, historic time series data
Community information may include	community information booklets, media, groups, municipalities, emergency service personnel
Communication strategies may include	meetings, letters, facsimile, electronic transmission of information, small group or individual verbal communication
Communicating to promote understanding may include	using plain English (or appropriate community language), avoidance of technical terminology and jargon, taking account of education levels, literacy levels, familiarity with technical terms, interpreter, community liaison officer
Legislative, regulatory and organisational requirements may include	environmental acts, safety standards, local government regulations, organisation's policy and procedures, coronial, inquests, royal commissions, commissions of inquiry
Sources of risk	commercial and legal relationships, economic, human behaviour, natural events, political circumstances, technology/technical issues, management activities and controls, individual activities, criminal activity
Stakeholders may include	career and volunteer personnel, client groups, members of the public, community groups, industry groups, public and private sector organisations, non-government organisations, Members of Parliament
Possible strategies may include	all aspects of comprehensive emergency management evolved from considering prevention/ mitigation, preparedness, response and recovery including safety standards, legislation and regulation, building codes, land use management, public education, emergency management planning, mutual aid agreements, training and exercises, warning systems, critical incident stress management, community restoration, mobilising resources, implementing plans, financial support,

RANGE STATEMENT

	restoration and reconstruction, personal support and counselling
Monitoring and review of the planned process will include	the maintenance of equity, continued involvement of stakeholders, cost effectiveness of treatment, evaluation of effectiveness in terms of actual risk reduction, the evaluation of the need for the redefinition of policy, a feedback mechanism, consideration of change that takes place over time
Information technologies may include	computerised simulations
Action plans may include	aims and objectives of the strategy possible strategies to achieve objectives possible tactics to implement strategies resources required including their availability, limitations, contingencies and alternatives monitoring and evaluative procedures reporting requirements
Evaluation of strategies may include	determination of advantages, disadvantages, deficiencies and limitations

Unit Sector(s)

Not applicable.

Corequisite Unit/s

Co-requisite Unit/s Nil