Australian Government

PUAFIR301B Undertake community safety activities

Release 3

INDUSTRY SKILLS COUNCILS
Creating Australia's Future

PUAFIR301B Undertake community safety activities

Modification History

Release	TP Version	Comments
2	PUA12 V2	Content reviewed Application of the Unit added Method of assessment added
1	PUA00 V8.1	Primary release on TGA

Unit Descriptor

This unit covers the competency required to identify and evaluate risk, to select and implement strategies to reduce risk, and to improve community safety.
No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Application of the Unit

This unit applies to personnel who conduct inspections of sites to identify hazards and determine mitigation strategies. At this level of work, the risk mitigation strategies identified by the individual will be selected from a list predetermined by the organisation.
In many instances authorisation to proceed with implementing risk mitigation strategies will require approval from the individual's organisation.
Work at this level is carried out under some supervision and actions implemented will require approval.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where **_bold italicised_** text is used, further information is detailed in the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify specific hazards through inspection	1.1 *Hazards* are identified using organisational *risk management procedures and processes*.
	1.2 Specific hazards in area of responsibility that may impact on life, *property*, process or the *environment* are accurately identified and reported to supervisor according to organisational procedures.
	1.3 *Inspections* are conducted to provide relevant information for pre-incident planning.
	1.4 *Community members and organisations* are consulted where appropriate during the identification and/or inspection process.
2. Consider hazard information to determine level of risk	2.1 Hazard information collected is documented and reviewed according to organisational procedures.
	2.2 Level of risk for each hazard is determined using organisational risk management procedures and processes.
3. Implement risk mitigation guidelines	3.1 Risk mitigation strategy is selected from a predetermined list and implemented.
	3.2 Risk reduction activities are conducted in accordance with organisational procedures.
	3.3 Mitigation guidelines are implemented with minimum damage to the environment in accordance with applicable legislation and organisational procedures.
4. Evaluate mitigation strategies	4.1 *Feedback* is provided to appropriate parties on the risk mitigation procedures and processes.
	4.2 *Mitigation strategies* are evaluated for effectiveness and community acceptance.
	4.3 Issues are reported to supervisor according to organisational procedures.

Required Skills and Knowledge

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- analyse feedback
- apply risk management guidelines to the organisation
- communicate effectively verbally and in writing
- complete forms
- cooperate with community groups
- identify at risk plant species, quantities and moisture content
- identify building construction and materials
- identify hazardous chemicals

Required Knowledge

- building construction
- community organisation contacts
- evacuation procedures
- hazardous chemicals
- organisation risk identification guidelines
- policies and procedures relating to hazard reduction, hazard isolation, hazard removal and hazard management
- principles of fire behaviour and suppression
- relevant AS/NZ risk management standards
- relevant legislation
- relevant technical information
- risk management principles specific to the organisation
- work health and safety guidelines

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit	Assessment must confirm the ability to: • identify the relationship between hazards and the risk posed to the community and the environment • evaluate risk against established organisational risk management guidelines in consultation with relevant community groups. **Consistency in performance** Competency should be demonstrated over time in a range of actual or simulated workplace environments.
Context of and specific resources for assessment	**Context of assessment** Competency should be assessed on-the-job and in simulated workplace environments. **Specific resources for assessment** Access is required to: • organisational forms • appropriate equipment
Method of assessment	In a public safety environment assessment is usually conducted via direct observation in a training environment or in the workplace via subject matter supervision and/or mentoring, which is typically recorded in a competency workbook. Assessment is completed using appropriately qualified assessors who select the most appropriate method of assessment. Assessment may occur in an operational environment or in an agency-approved simulated work environment. Forms of assessment that are typically used include: • direct observation • interviewing the candidate • journals and workplace documentation • third party reports from supervisors • written or oral questions

Range Statement

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.	
Hazards may include:	• dangerous goods • electrical hazards • explosion • flood • hazardous chemicals • illegal or careless use of fire • impediments to firefighting and rescue activities • severe storm • storm surge • structural collapse • structural fire and associated exposures • wildfires and associated exposures
Risk management procedures and processes may include:	• selection of appropriate mitigation strategies • set of guidelines used for risk identification purposes
Property may include:	• buildings • infrastructure which provides for the movement of people, goods and services
Environment may include:	• elements such as economics, commerce, culture and public safety service provisions that relate to how the community functions • natural environment such as topographical features, water bodies, vegetation communities and ecosystems
Inspections may include:	• familiarisation inspections • inspections required by legislation • licensed premises inspections • scheduled inspections
Community members and organisations may include:	• geographically-based groups of people such as households, neighbourhood, suburbs, business districts and towns • shared-experience groups of people such as specific interest groups, ethnic groups, professional groups, language groups, age groupings and those exposed to a particular hazard
Feedback may include:	• checklists • facilitated group meetings • reports, verbal and/or written submitted to

	immediate supervisor • standard organisation forms • survey results
Mitigation strategies may include:	• hazard reduction • hazard removal • hazard isolation • hazard management • community information/education • community activities • altering work practices

Unit Sector(s)

Not applicable.

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