



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **PUADEF120C Conduct individual and collective ceremonial drill**

**Revision Number: 1**

## PUADEF120C Conduct individual and collective ceremonial drill

### Modification History

Not applicable.

### Unit Descriptor

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This unit covers the competency required to supervise groups in the conduct of *collective ceremonial drill movements* and to perform specific individual drill movements with complimenting drill equipment.

### Application of the Unit

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This unit is applicable to military personnel who have a responsibility to contribute to the organisation's drill requirements through the conduct of planning and supervising ceremonial and non-ceremonial activities.

### Licensing/Regulatory Information

Not applicable.

### Pre-Requisites

Not applicable.

### Employability Skills Information

#### Employability Skills

This unit contains employability skills.

#### Pre-requisite Unit/s

Nil

## Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

## Elements and Performance Criteria

### ELEMENT

### PERFORMANCE CRITERIA

#### 1. Supervise collective ceremonial drill

- 1.1 Appropriate collective drill movements are identified to perform as part of a ***collective ceremonial drill activity***
- 1.2 Planning for a collective ceremonial drill activity is conducted in accordance with ***standard procedures***
- 1.3 Collective drill instruction is conducted in accordance with prescribed format
- 1.4 Standards of dress, bearing and collective drill movements are effectively set and displayed

#### 2. Perform drill with complimenting drill equipment

- 2.1 Drill movements with ***complimenting drill equipment*** are rehearsed and faults are corrected
- 2.2 Drill movements are effectively performed in accordance with the organisation's standard procedures for complimenting drill equipment

## **Required Skills and Knowledge**

### **REQUIRED SKILLS AND KNOWLEDGE**

This describes the essential skills and knowledge and their level, required for this unit.

#### **Required Skills**

- carry out orders and instructions and comply with standard operating procedures (SOPs)
- communicate interactively with others using words of command
- lead by example
- perform drill movements

#### **Required Knowledge**

- drill and ceremonial orders of dress
- format for the conduct of collective drill lessons
- formations for ceremonial drill
- relevant protocols relating to equity and diversity
- occupational health and safety (OH&S)
- protocol for funerals and guards of honour
- purpose of national flag and methods of paying compliments
- risk management
- types of colours, flags and banners; entitlements, display and paying of compliments
- words of command required to direct ceremonial occasions

# Evidence Guide

## EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the Performance Criteria, Required Skills and Knowledge, the Range Statement and the Assessment Guidelines for this Training Package.

### **Critical aspects for assessment and evidence required to demonstrate competency in this unit**

Assessment must confirm the ability to:

- work as part of a team.
- supervise groups in the conduct of collective ceremonial drill movements

### **Consistency in performance**

Competency should be demonstrated over time in a range of contexts from the drill movements specified in the Range Statement.

### **Context of and specific resources for assessment**

#### **Context of assessment**

Competency should be assessed in the workplace or in a simulated workplace environment.

#### **Specific resources for assessment**

Access is required to:

- team
- appropriate conducting area
- publications
- equipment relevant to the type of activity.

## EVIDENCE GUIDE

### Method of assessment

In a public safety environment assessment is usually conducted via direct observation in a training environment or in the workplace via subject matter supervision and/or mentoring, which is typically recorded in a competency workbook.

Assessment is completed using appropriately qualified assessors who select the most appropriate method of assessment.

Assessment may occur in an operational environment or in an industry-approved simulated work environment.

Forms of assessment that are typically used include:

- direct observation
- interviewing the candidate
- journals and workplace documentation
- third party reports from supervisors
- written or oral questions.

## Range Statement

### RANGE STATEMENT

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

#### **Collective ceremonial drill movements may include**

Advance in review order  
Change from slow to quick time and quick to slow time  
Form two ranks from three and three ranks from two  
Forms in slow and quick time  
March in line in slow and quick time  
Open and close order on the march

#### **Collective ceremonial drill activities may include**

Beating the retreat  
Birthday, graduation and passing out parades  
Catafalque parties  
Freedom of entry to towns or cities  
Funerals  
Guards  
Presentation of colours, guidons or banners  
Unit parades

#### **Standard procedures may include**

Australian Standards  
Defence Instructions  
Doctrinal pamphlets  
OH&S regulations  
Organisational policies and procedures  
Procedure manuals  
Relevant local government by laws  
Relevant state/territory or federal legislation  
Routine Orders  
SOPs  
Standing Orders  
Written and verbal orders

#### **Complimenting drill**

Cane

**RANGE STATEMENT**

**equipment may include:**

Colours (which includes standards, guidons and banners)

Pacestick

Sword

**Unit Sector(s)**

Not applicable.