



Australian Government

Department of Education, Employment and Workplace Relations

PUADEFM008B Provide technical advice

Revision Number: 1

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Modification History

Not applicable.

Unit Descriptor

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This unit covers the competency required to provide technical advice in a Defence context.

The unit includes the requirement to identify the issues surrounding the provision of advice and the formulation of options.

A person can only provide advice on subject areas for which they have requisite experience and knowledge.

Application of the Unit

Application of the Unit

The application of this unit in the workplace - the environments, complexities and situations involved - will be written during Phase II of the Review of the PUA00 Public Safety Training Package.

This text will be useful for the purposes of job descriptions, recruitment advice or job analysis; where possible, it will not be too job specific to allow other industries to import it into other Training Packages, where feasible.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Prerequisite Unit/s Nil

Employability Skills Information

Employability Skills This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a Unit of Competency.

Performance Criteria describe the required performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the Required Skills and Knowledge and/or the Range Statement. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Identify and analyse technical issue/s	<ul style="list-style-type: none">1.1 <i>Circumstances</i> that require the provision of advice are observed, received and clarified1.2 <i>Issues</i> are identified and confirmed if necessary through <i>consultation with relevant personnel</i>1.3 Circumstances are analysed and the issue/s are interpreted and clearly defined1.4 <i>Research</i> related to the issue/s is conducted and the advice of relevant personnel is sought to clarify findings that are unclear
2. Formulate options	<ul style="list-style-type: none">2.1 <i>Options</i> related to the provision of advice are identified and evaluated2.2 Options are prioritised and the preferred option/s is chosen
3. Provide advice	<ul style="list-style-type: none">3.1 Advice is formulated and discussed with <i>stakeholders</i>3.2 Stakeholder requirements are negotiated, documented and incorporated within the proposed advice3.3 Advice is provided in accordance with <i>resource constraints</i> and operational requirements

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This describes the essential skills and knowledge and their level, required for this unit.

Required Skills

- analyse and evaluate information
- communication and interpersonal skills
- identify information
- liaise with stakeholders
- prepare and present reports
- review literature
- use appropriate information technology and software

Required Knowledge

- analysis process
- code of behaviour
- duty of care
- ethical standards
- guidelines and standards
- information sources
- professional codes of practice
- research techniques

Evidence Guide

EVIDENCE GUIDE

EVIDENCE GUIDE

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Assessment must confirm the ability to present the advice in a clear and effective manner.

Consistency in performance

Competency should be demonstrated in a range of actual or simulated advisory contexts.

Context of and specific resources for assessment

Context of assessment

Competency should be assessed by observing an individual in an advisory role within the workplace or simulated environment.

Specific resources for assessment

There are no special resource requirements for this unit.

Guidance information for assessment

Information that will assist or guide assessment will be written during Phase II of the Review of the PUA00 Public Safety Training Package.

Range Statement

RANGE STATEMENT

The Range Statement relates to the Unit of Competency as a whole. It allows for different work environments and situations that may affect performance. ***Bold italicised*** wording in the Performance Criteria is detailed below.

Circumstances that require advice may include	In barracks Operational Training
Advice may be	By request Formal or informal Spontaneous Written, personal or transmitted electronically And may include advice relating to: <ul style="list-style-type: none"> • employment within battlespace operating systems • management of resources • capability technical processes
Issues may be	Operational Non-operational
Consultation with relevant personnel may include	Battlespace operating system experts Commanders Other technical agencies Resource managers
Research may include	Defence documents Doctrine Internet Library Post operational and exercise reports
Options may include	Courses of action Individual military appreciation process Orders
Stakeholders may include	Battlespace operating system experts Commanders

RANGE STATEMENT**Resource constraints may include**

Other technical agencies
Resource managers
Equipment availability
Facilities
Personnel
Stores
Time

Unit Sector(s)

Not applicable.

Corequisite Unit/s

Co-requisite Unit/s Nil