Australian Government

Department of Education, Employment and Workplace Relations

PUA60604 Advanced Diploma of Public Safety (Search and Rescue - Management)

Release: 1

PUA60604 Advanced Diploma of Public Safety (Search and Rescue - Management)

Modification History

Not applicable.

Description

Not applicable.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Employability Skills Summary for PUA60604 Advanced Diploma of Public Safety (Search and Rescue - Management)

Employability Skills are part of a unit of competency.

Employability Skills statements from a selection of units of competency from the PUA60604 Advanced Diploma of Public Safety (Search and Rescue - Management) have been reproduced in the table below.

This table provides an example of Employability Skills for the qualification because Employability Skills within a qualification will vary depending on the qualification packaging options.

Public Safety qualifications have core units (which must be achieved) and elective units (where there is a choice of units which must be achieved) so different Employability Skills Summaries are possible within the one qualification, depending on the package of core units and chosen elective units. **Employability Skill**	**Employability Skills Statement**
Communication	• ensure the content of a report is accurate and written in a concise and logical manner in accordance with organisational requirements • have knowledge of the communications systems available within the Rescue Coordination Centre (RCC) • identify communications systems as appropriate to the situation and strategy • manage control systems ensuring human, physical, fiscal and communication systems are identified, allocated and deployed in accordance with the control structure • manage records to ensure quality and attention to detail in accordance with policies and procedures • prepare briefings, which may include providing information to team members; members of the public; external search and

	rescue authorities; manager operations; Australian Maritime Safety Authority public relations personnel; media • provide briefings to the appropriate people in accordance with operational procedures • use effective communication and consultation with a range of individuals by a range of means including fax; write reports

Teamwork	• allocate tasks to team members commensurate with their roles in the team and level of competence • brief team members on their roles and responsibilities and of the way the team will operate • ensure that goals are unambiguous and take into account the capabilities of people and teams • inform team members of the scenario and strategy, determined from outcome of review of all information and resource requirements • receive feedback from team members and relay this to others in accordance with operational policies and procedures • understand occupational health and safety requirements • understand team members' capabilities • use knowledge of coaching and team building concepts • use problem solving skills for a defined range of problems
Problem solving	• analyse staffing levels which clearly demonstrate returns to the organisation • establish problem solving/issue resolution procedures within legislative requirements and organisation's guidelines • evaluate and review strategy as determined by the input of all information and review of available resources • monitor resources to determine changing requirements in accordance with operational procedures • use problem solving skills for a defined range of problems
Initiative and enterprise	• create a workplace environment which facilitates training, education and development • develop contingency plans for staffing which meet key provisions of the human resources plan • provide guidance to and seek support from authorities and agencies in accordance with requirement • recognise and encourage initiative and innovation
Planning and organising	• compare calculated level of risk to the established risk evaluation criteria and as determined to be acceptable or unacceptable in consultation with the supervisor • compare existing competencies of staff with the needs of the work group • determine and review human resource needs within the anticipated operational needs and allocated budget • develop search and rescue strategy based on all information available • ensure that the total performance development system identifies and proposes strategies to rectify performance shortfalls and recognise success • establish control in accordance with designated

	responsibility/authority
	• identify required resources in accordance with the strategy based on all available information
	• identify search and rescue parameters based on information available
Self-management	• apply knowledge of current principles and practices to conduct an activity which exercises elements of public safety management
	• apply knowledge and understanding of occupational health and safety requirements
	• demonstrate consistency between instructions and action in self and others
	• develop search and rescue strategies based on information available
	• display personal and professional integrity in working relationships
	• follow instructions/directives and reporting information
	• voice personal view to the review process
Learning	• contribute effectively with coaching and mentoring to the training, education and development of personnel in an environment of change
	• learn about the communications systems available within the Rescue Coordination Centre (RCC)
	• learn about the technical maintenance state of search and rescue resources
	• learn about training and education principles; training need analysis; training, education and development plans as included as part of individual/team performance plans
	• participate in individual/team training, education and development opportunities
Technology	• designate appropriate modes and channels of communication, radio communications, data transfer, telecommunications
	• operate databases
	• use a range of information technology devices including computers, radio frequency devices, electronic data exchange systems etc.
	• use communication systems, which may involve designation of appropriate modes and channels of communication
	• use specialist search and rescue information systems, which may include communications systems; COSPAS-SARSAT and similar satellite systems; the Australian Ship Reporting System (AUSREP); the Great Barrier Reef Reporting (REEFREP) and similar systems

Packaging Rules

Qualification Requirement: **12 units**
All 6 core units plus 6 elective units

Code	Core Units
PUAAMS008B	Manage search and rescue operations
PUAEMR006B	Treat risk at an operational level
PUAMAN003B	Manage human resources
PUAOPE006B	Control multi-agency emergency situations
PUAPOL033B	Manage intelligence information processes
PUATEA003B	Lead, manage and develop teams

Code	Elective Units
BSBMGT401A	Show leadership in the workplace
PUACOM009B	Manage media requirements at major incident
PUACOM0I2B	Liaise with media at a local level
PUAEMR005B	Design and manage activities which exercise elements of emergency management
PUALAW004B	Represent the organisation in a judicial or quasi-judicial setting
PUAMAN001B	Manage the organisation's public safety responsibilities
PUAMAN006B	Manage and facilitate change
PUAOHS003B	Implement and monitor the organisation's occupational health and safety policies and programs
PUAOPE003B	Navigate in urban and rural environments
OR	
TDMMH801A	Plan and navigate an inshore passage
OR	
LGAPLEM404A	Prepare and present geographic information systems data
PUAOPE004B	Conduct briefings/debriefings

Code	Core Units
PUAOPE005B	Manage a multi team response
PUAOPE007B	Command agency personnel within a multi-agency emergency response
PUAOPE008B	Coordinate resources within a multi-agency emergency response
PUAPOLMG007A	Contribute to policy formulation and revision

NOTES
BSB unit has been imported from the BSB07 Business Services Training Package.
LGA unit has been imported from the LGA00 Local Government Training Package.
TDM unit has been imported from the TDM01 Maritime Training Package.

Information about customising PUA00 Public Safety Training Package qualifications is on page 12.