Assessment Requirements for PUATEA001 Work in a team

Release: 1

Assessment Requirements for PUATEA001 Work in a team

Modification History

Release 1. This is the first release of this unit of competency in the Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- attending and working in a variety of team situations
- completing organisational documentation
- contributing to organisational goals and team activities, team meetings and the achievement of tasks consistent with goals
- displaying interpersonal skills and encouraging team members
- following instructions
- following organisational policies and procedures
- giving and receiving support to and from team members
- identifying work conditions and types of activities to be undertaken
- listening and using a variety of communication skills
- providing appropriate suggestions, feedback and information to team members
- reporting information
- requesting assistance from appropriate personnel
- sharing knowledge and information

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- composition of teams including roles and responsibilities of members
- nonoperational and operational communication processes
- organisational documentation, policies and procedures
- organisational goals and activities
- potential work task conditions
- techniques for assisting and supporting others
- techniques for giving and receiving feedback in a constructive manner
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements including risk mitigation

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf