Assessment Requirements for PUASES012 Work as a team member in an emergency operations centre

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Modification History

Release 1. This is the first release of this unit of competency in the Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- activating an operations centre and initiating systems
- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- closing an operations centre
- collecting, maintaining and displaying operational information
- completing organisational documentation using approved recording processes
- disseminating information
- participating in debriefings plotting operational information
- presenting information for and to decision makers
- reading and interpreting information including maps
- recognising and reporting stress
- recording and prioritising requests for assistance
- undertaking electronic communications clearly and concisely
- undertaking work in an emergency operations centre in a variety of roles
- using communications systems, equipment and computerised information storage and/or retrieval systems

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- dissemination of information
- emergency operations
- emergency operations centre activation and deactivation procedures
- information and communication technology systems used in emergency operation centres
- information collecting
- local, state, territory and federal emergency management organisations operational information plotting
- organisational and operational documentation

- organisational policies and procedures including operational, corporate and strategic plans; personnel roles and responsibilities and legislative obligations
- other organisations, agencies and/or stakeholders
- plans and directories
- processes and procedures for debriefings
- processes and procedures for requests for assistance online or electronically
- signs and symptoms of operational stress
- types of operational information
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements, practices and guidelines including hazard and risk control methods

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations including
  - participation in at least two activities and/or exercises in a variety of roles which reflect operational contexts
- relevant and appropriate materials, equipment, tools and personal protective clothing equipment used in industry including
  - operations centre team and an appropriately equipped operations centre
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operations manuals.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf