



Australian Government

**PUAFER003 Manage and monitor facility
emergency procedures, equipment and
other resources**

Release: 1

PUAFER003 Manage and monitor facility emergency procedures, equipment and other resources

Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Application

This unit of competency involves the skills and knowledge required to manage and monitor facility emergency prevention and control structures for a complex facility or a defined group of facilities. It involves managing problems and resolving issues in relation to the organisation's facility emergency prevention process and emergency control structures.

The unit has been developed to cover the facilities as specified in Australian Standard (AS) 3745 and AS4083. For this unit, as covered by AS3745 and/or AS4083, occupants are people attending a facility on a permanent or temporary basis such as an employee, contractor, student or resident but not a visitor or patient and a facility is a building, structure or workplace that is, or may be, occupied by people (occupants).

All aspects of the unit must be undertaken in accordance with legislative requirements, organisational policies and procedures and accepted safe practices. It applies to members of an Emergency Planning Committee (EPC).

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable

Competency Field

Facility Emergency Response

Unit Sector

Public Safety

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential Performance criteria describe the performance needed to

outcomes.	demonstrate achievement of the element.
1 Manage emergency measures and practices	1.1 Emergency prevention measures, practices and control equipment are identified, documented and disseminated, in accordance with the facility emergency plan
	1.2 Situations that could lead to facility emergencies are identified and recorded and options for mitigating or avoiding these situations are formulated, tested and implemented
	1.3 Suitably qualified and competent emergency planners are consulted
2 Manage emergency control equipment	2.1 Emergency control equipment maintenance requirements are documented, disseminated and managed
	2.2 Instruction and training is provided for onsite personnel in the use of emergency control equipment
	2.3 Equipment maintenance is audited for compliance, in accordance with facility emergency response procedures
	2.4 Emergency control equipment is assessed for useability and accessibility and is reported on, in accordance with facility emergency response procedures
	2.5 Facility emergency procedures are followed to correct emergency control equipment defects and deficiencies
3 Record and report emergency control equipment and faults	3.1 Schedule for verifying and reporting equipment faults is developed and implemented
	3.2 Details and nature of equipment faults are recorded and, where possible, are rectified in accordance with facility emergency response procedures
	3.3 Maintenance logs, records and tests are consulted and corrective action on equipment is verified
	3.4 Reports on verified faults are provided within required timeframes and contain recommendations
	3.5 Frequency of fault occurrences is monitored and reported on, in accordance with facility emergency response procedures
4 Monitor emergency	4.1 Currency and compliance of facility emergency plan

control structures

is monitored

- 4.2** Emergency control organisational activities are monitored to ensure they comply with facility emergency plans, relevant industry standards and are appropriate for the facility
- 4.3** Compliance with industry standards and statutory requirements is checked and appropriate recommendations are made where compliance is an issue
- 4.4** Implementation of emergency prevention safety inspection recommendations is monitored, in accordance with facility emergency response procedures
- 4.5** Representation on the emergency planning committee and emergency control organisation is monitored, in accordance with the facility emergency plan, relevant industry standards and statutory requirements
- 4.6** Recommendations and reports are provided to stakeholders, in accordance with facility emergency response procedures
- 4.7** Training is provided and monitored, in accordance with the facility emergency plan and statutory requirements

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to PUAWER003B Manage and monitor facility emergency procedures, equipment and other resources.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>