



Australian Government

Assessment Requirements for PUAEMR021 Facilitate emergency planning processes

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least two occasions and includes

- defining and providing recommendations to solve problems
- developing agreed planning processes and methodology
- developing or refining emergency management planning outcomes
- documenting emergency management plan
- establishing emergency planning context and framework
- facilitating team work
- following emergency planning organisational policies and procedures including Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements and risk mitigation
- identifying emergency planning risks and constraints
- participating in emergency planning processes
- undertaking research and analysis
- validating emergency management plan
- working with and consulting stakeholders in developing emergency management plans

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- community information including
 - characteristics of natural, social, economic and built environments
 - demographics including population distribution, social, cultural, health status and educational data
 - details of key infrastructure and emergency and support services
 - economic activity reports including employment, products, services and revenue
 - emergency risk assessment studies
 - government reports including environmental impacts

- considerations that may impact on the planning framework including
 - arrangements specified in legislation
 - existing disaster plans, agreements or memorandums of understanding
 - local planning regulations, development controls and environmental plans
 - organisational or jurisdictional emergency risk management policies and procedures
- emergency plans including
 - plans developed to address specific risks
 - plans required by Commonwealth, state or territory legislation
 - plans required by regulators and permit conditions
- emergency risk management terminology, concepts and principles including emergency planning drivers and risk mitigation
- fundamentals of emergency management planning including fundamentals of risk management industry standards
- jurisdictional emergency management arrangements
- organisational documentation, policies and procedures including Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements and facility emergency response plans
- plan framework constraints including
 - arrangements, roles and responsibilities set down in existing emergency management plans
 - availability of technical expertise, technology and equipment
 - budgets, time, availability and capability of people
 - land use planning
 - legislation covering emergency management, environmental management, safety standards and local government regulations
 - limited community knowledge of emergency management planning processes and benefits
 - political, social and cultural considerations
- plan impact, processes, outcomes and benefits for stakeholders
- research tools and methodologies

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations where it is appropriate to do so;

where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Competency should be demonstrated in at least two multi-agency contexts, with a diverse stakeholder group, one of which may be simulated.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, equipment, tools and personal protective clothing and equipment currently used in industry
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operational manuals.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf>