Assessment Requirements for PUACOM006 Plan and conduct a public awareness program

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Modification History

Release 1. This is the first release of this unit of competency in the PUA Public Safety Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and includes

- analysing feedback and information requirements
- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements
- completing reports and relevant records
- conducting public awareness and/or information presentations
- evaluating and/or reviewing presentations and demonstrations
- following organisational policies and procedures
- planning presentations using group learning techniques
- reviewing and evaluating own presentation performance
- storing resources
- undertaking visits to facilities and/or specific locations of interest
- using presentation techniques

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and includes knowledge of

- characteristics of audience
- communication strategies and presentation techniques
- group learning principles and techniques
- organisational documentation, policies and procedures including completion of records, use of learning, training and presentation equipment, safety of public and personnel and provision of information about organisation's activities
- other personnel who may be required to assist and/or participate
- safety of public around equipment and at presentation locations
- suitable venues, facilities and locations
- types of information required for public awareness programs
- Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements including identifying hazards related to organisation's responsibilities at presentations

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in industry approved simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective clothing and equipment currently used in industry including
    - organisational promotional and educational materials
- applicable documentation including organisational procedures, industry standards, equipment specifications, regulations, codes of practice and operation manuals.

Links

PUA Training Package Companion Volume Implementation Guide is found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=3eca5672-6d5a-410b-8942-810d0ba05bbf