



Australian Government

Department of Education, Employment and Workplace Relations

PSP41412 Certificate IV in Government (Statutory Compliance)

Release: 1

PSP41412 Certificate IV in Government (Statutory Compliance)

Modification History

Release	TP Version	Comments
1	PSP12 V1	First release. Supersedes and equivalent to PSP41404

Description

This specialist qualification covers the competencies required by those responsible for ensuring statutory compliance with the requirements of legislation, regulations, and government and organisational policy. Electives should reflect the responsibilities of the individual and the job skills required for effective performance. Where a free choice of Electives is possible in the qualification packaging rules, Electives may also be drawn from other Training Packages to reflect the work context and career plans of the individual.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Not applicable.

Packaging Rules

15 units of competency are required for this qualification:

- 8 core units
- 7 elective units

Choose 7 elective units including:

- 1 unit from Group A,
- 4 units from Group B
- the remaining units from Group B, **or** from elsewhere within this Training Package, **or** from another endorsed Training Package **or** Accredited Course.

Units selected should not duplicate content already covered by other units in this qualification.

All elective units must be selected from an equivalent qualification level or higher, unless otherwise stated.

** For this qualification, a maximum of 1 unit from Certificate III level may be used.

Core Units	
PSPETHC401A	Uphold and support the values and principles of public service
PSPGOV402B	Deliver and monitor service to clients
PSPGOV408A	Value diversity
PSPGOV412A	Use advanced workplace communication strategies
PSPGOV422A	Apply government processes
PSPLEGN401A	Encourage compliance with legislation in the public sector
PSPPOL404A	Support policy implementation
PSPREG401C	Exercise regulatory powers
Group A Elective Units	
PSPOHS301A	Contribute to workplace safety
PSPOHS401B	Implement workplace safety procedures and programs
PUAPOLGD001 A	Maintain police operational safety
Group B Elective Units	
PSPREG402C	Promote client compliance

PSPREG403B	Assess compliance
PSPREG404C	Investigate non-compliance
PSPREG405B	Act on non-compliance
PSPREG406C	Make arrests
PSPREG407B	Produce formal record of interview
PSPREG408C	Conduct search and seizure
PSPREG409B	Prepare a brief of evidence
PSPREG410B	Give evidence
PSPREG411A	Gather information through interviews
PUAOPE002B	Operate communications systems and equipment
PSPREG412A	Gather and manage evidence
PSPREG413A	Undertake inspections and monitoring
PSPREG414A	Conduct surveillance
PSPREG415A	Receive and validate data
PSPREG416A	Conduct data analysis
PSPREG417A	Undertake compliance audits
PSPREG418A	Advise on progress of investigations
PSPREG419A	Finalise and report on investigations
PSPREG420A	Plan and implement recovery action
PSPREG421A	Take custody of and store weapons
PUAOPE002B	Operate communications systems and equipment