



Australian Government

Department of Education, Employment and Workplace Relations

PSPTRAN403A Assess vehicle compliance

Revision Number: 3

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Modification History

Release	TP Version	Comments
3	PSP12V1	Unit descriptor, application of unit, elements and performance criteria, evidence guide and range statement edited.
2	PSP04V4.2.	Layout adjusted. No changes to content.
1	PSP04V4.1	Primary release.

Unit Descriptor

This unit describes the performance outcomes, skills and knowledge required to undertake vehicle compliance assessments.

Licensing, legislative, regulatory or certification requirements may be applicable to this unit at the time of publication

Application of the Unit

This unit applies to individuals in road transport regulatory roles who assess vehicles to determine their compliance or otherwise with standards and legislative requirements.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements are the essential outcomes of the unit of competency. Together, performance criteria specify the requirements for competent performance. Text in *bold italics* is explained in the Range Statement following.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Check and use compliance equipment	1) 1.1 <i>Equipment</i> is checked in accordance with organisational policies and procedures and manufacturers' specifications. 2) 1.2 Equipment is accurately calibrated to meet legal requirements. 3) 1.3 Equipment is operated in accordance with standards and procedures.
4) 2. Intercept vehicles	5) 2.1 Interceptions and procedures are planned with co-workers to ensure compliance with legislation, codes of practice, organisational procedures and standards. 6) 2.2 Safe <i>locations</i> are selected for each interception in accordance with organisational policy and workplace health and safety requirements. 7) 2.3 Clear and meaningful signals are given to driver of target vehicles to stop their vehicles in accordance with legislation, policies and procedures. 8) 2.4 Agency policy requirements for interception vehicles are complied with. 9) 2.5 Occupational health and safety requirements are followed to prevent injury or damage
3. Assess vehicle compliance with regulatory requirements	3.1 Regulatory details/records are verified and data interpreted. 3.2 Compliance with conditions of the authorisation and/or any exemptions is assessed and any non-compliance is identified. 3.3 <i>Compliance</i> checks are undertaken in accordance with legislation and standards. 10) 3.4 Operational safety is maintained at all times and <i>contingency management processes</i> are implemented for any unplanned events in accordance with organisational policy and procedures. 11) 3.5 Any non-compliances are identified in accordance with regulatory requirements.
12) 4. Act on vehicle non-compliance	13) 4.1 <i>Action</i> is taken to achieve compliance in accordance with legislation, policy and procedures 14) 4.2 Operators/responsible parties are informed of the action, justification for it and deny rights of appeal in accordance with legal requirements and organisational procedures. 15) 4.3 Necessary records/paperwork are completed in accordance with legal and operational requirements. 16) 4.3 Organisational requirements for conducting mass compliance checks are complied with.

Required Skills and Knowledge

This section describes the essential skills and knowledge and their level, required for this unit.

Skill requirements

- undertaking observation
- undertaking safe interception
- using equipment
- using effective communication including interviewing, listening and conflict resolution with a diverse range of people
- responding to diversity, including gender and disability
- reading and interpreting legislation and regulations
- writing, for completion of documentation, notices, reports and records
- applying public sector legislation such as occupational health and safety and environmental procedures in the context of road transport compliance

Knowledge requirements

- organisational policies and procedures
- legislation, regulations and standards, such as load restraint guides
- occupational health and safety in the context of assessing vehicle compliance
- sanctions/penalties
- enforcement powers
- offences
- cautions
- rules of evidence

Evidence Guide

The Evidence Guide specifies the evidence required to demonstrate achievement in the unit of competency as a whole. It must be read in conjunction with the Unit descriptor, Performance Criteria, the Range Statement and the Assessment Guidelines for the Public Sector Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

In addition to integrated demonstration of the elements and their related performance criteria, look for evidence that confirms consistency of performance in assessing vehicle compliance. This will include evidence of:

- undertaking at least three actual or simulated vehicle assessments, on three separate occasions and for different vehicle configurations using compliance equipment under operational conditions maintaining operational safety at all times
- adhering to legal, ethical and organisational requirements relating to vehicle compliance assessments enforcing legislation within the limits of the officer's authority.

Context of and specific resources for assessment

Assessment must ensure access to a real or simulated workplace environment that closely resembles normal work practice and replicates the range of conditions likely to be encountered while assessing vehicle compliance, including coping with difficulties, irregularities and breakdowns in routine.

Access is required to resources such as:

- applicable legislation, policies and procedures
- case studies and workplace scenarios to capture the range of requirements for situations likely to be encountered
- vehicles, equipment and materials generally present in an operational environment
- personal protective equipment.

Method of assessment

Assessment methods suitable for valid and reliable assessment of this unit of competency may include, but are not limited to, a combination of 2 or more of:

- case studies
- demonstration
- observation
- written or oral questions
- scenarios
- simulation or role plays
- authenticated evidence from the workplace and/or training courses.

Guidance information

Assessment methods should reflect workplace demands, such as

for assessment

literacy, and the needs of particular groups, such as:

- people with disabilities
- people from culturally and linguistically diverse backgrounds
- Aboriginal and Torres Strait Islander people
- Women
- young people
- older people
- people in rural and remote locations.

Range Statement

The Range Statement provides information about the context in which the unit of competency is carried out. The variables cater for differences between States and Territories and the Commonwealth, and between organisations and workplaces. They allow for different work requirements, work practices and knowledge. The Range Statement also provides a focus for assessment. It relates to the unit as a whole. Text in ***bold italics*** in the Performance Criteria is explained here.

Equipment may include:

- cameras
- computers
- measuring devices
- radar
- telecommunications equipment
- intelligent transport technology
- compliance technology

Locations may include:

- roadside location:
 - urban
 - regional
 - high volume city locations
- operator's premises
- interception sites
- checking stations
- vehicle inspection centres

Compliance checks may include:

- mass
- dimensions
- load security
- load restraint
- access
- registration
- other legislative requirements

Contingency management processes may include:

- verbal tactic to diffuse a situation
- use of defensive tactics
- strategic withdrawal
- seeking assistance
- calling police

Action on non-compliance may include:

- immediate rectification of minor problems
- caution/warning
- infringement notices/sanctions/penalties
- improvement notices
- defect notices

- offence reports
- prohibition notices
- issuing directions (i.e. returning to statutory limits)

Unit Sector(s)

Not applicable.

Competency field

Road Transport Compliance.