



Australian Government

Department of Education, Employment and Workplace Relations

PSPBORD408A Examine and test firearms

Release 3

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Modification History

Release	TP Version	Comments
3	PSP12V1	Unit descriptor edited.
2	PSP04V4.2	Layout adjusted. No changes to content.
1	PSP04V4.1	Primary release.

Unit Descriptor

This unit covers the competency to identify and classify firearms subject to international trade or travel and to safety test imported firearms. It includes identifying firearms and components, conducting safety tests, maintaining resources, and reviewing and reporting on activities. In practice, examination and testing of firearms may overlap with other generalist or specialist public sector work activities such as acting ethically, complying with legislation, applying government processes, gathering and analysing information, using resources, etc. No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication

Application of the Unit

Not applicable.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements are the essential outcomes of the unit of competency. Together, performance criteria specify the requirements for competent performance. Text in *bold italics* is explained in the Range Statement following.

Elements and Performance Criteria

ELEMENT

PERFORMANCE CRITERIA

- | | |
|---|---|
| <p>1. Identify firearms and components</p> | <p>1.1 Firearms and components are <i>prepared</i> for examination.</p> <p>1.2 Firearms and components are examined in detail to determine <i>relevant features</i>.</p> <p>1.3 <i>Internal resources</i> are researched to confirm observations.</p> <p>1.4 Advice is sought on obscure or complex items from <i>relevant personnel</i>.</p> <p>1.5 Classification of firearms and components is determined in accordance with <i>legislation, regulations, policies and guidelines</i>.</p> <p>1.6 The requirement for testing or exemption from safety testing is determined in accordance with legislation, regulations, policies and guidelines.</p> |
| <p>2. Conduct safety tests</p> | <p>2.1 Firearms are tested against standards specified in legislation, regulations, policies and guidelines.</p> <p>2.2 <i>Relevant equipment</i> is operated in accordance with standard operating procedures and guidelines.</p> <p>2.3 Occupational health and safety issues are identified and actioned in a timely manner.</p> <p>2.4 The results of equipment use are correctly interpreted.</p> |
| <p>3. Maintain resources</p> | <p>3.1 Routine maintenance of equipment is conducted.</p> <p>3.2 Equipment is maintained to manufacturers' specifications and standard operating procedures and guidelines.</p> <p>3.3 Repairs to equipment are organised as soon as practicable.</p> |
| <p>4. Review and report on activities</p> | <p>4.1 <i>Outcomes</i> of firearm identification and safety testing activities are recorded and disseminated in accordance with organisational policy and procedures.</p> <p>4.2 The outcomes, procedures and processes used in activities are evaluated.</p> <p>4.3 Improvements to procedures and processes are identified and actioned in accordance with organisational requirements.</p> |

Required Skills and Knowledge

This section describes the essential skills and knowledge and their level, required for this unit.

Skill requirements

Look for evidence that confirms skills in:

- applying legislation, regulations and policies relating to firearms examination and testing
- operating and maintaining equipment to achieve desired outcomes
- accurately interpreting resources and information generated
- selecting and using cleaning agents, solvents and lubricants
- selecting and using tools and equipment
- achieving accuracy in measurement
- undertaking analysis and decision making using sound judgment
- using written and oral communication including liaison and consultation
- planning, prioritising and problem solving
- responding to diversity, including gender and disability
- applying procedures relating to occupational health and safety and environment in the context of firearms examination and testing

Knowledge requirements

Look for evidence that confirms knowledge and understanding of:

- legislation, regulations, policies, procedures, guidelines and standard operating procedures relating to examination and testing of firearms in the context of international trade or travel
- custodial firearms safe handling procedures
- firearms safety issues
- firearms and firearms related components recognition indicators
- firearms research materials and resources
- public sector and organisational values/ethics codes of conduct or service charter
- security and reporting procedures
- risk management policy and practices
- risk assessment techniques
- profiles and trends
- Australian legal framework
- evidence handling and storage
- equipment maintenance procedures
- equipment operation and usage
- workplace and industry environment
- equal employment opportunity, equity and diversity principles
- public sector legislation such as occupational health and safety and environment in the context of firearms examination and testing

Evidence Guide

The Evidence Guide specifies the evidence required to demonstrate achievement in the unit of competency as a whole. It must be read in conjunction with the Unit descriptor, Performance Criteria, the Range Statement and the Assessment Guidelines for the Public Sector Training Package.

Units to be assessed together

- *Pre-requisite* units that must be achieved prior to this unit: *Nil*
- *Co-requisite* units that must be assessed with this unit: *Nil*
- *Co-assessed units* that may be assessed with this unit to increase the efficiency and realism of the assessment process include, but are not limited to:
 - PSPETHC401A Uphold and support the values and principles of public service
 - PSPGOV403B Use resources to achieve work unit goals
 - PSPGOV406B Gather and analyse information
 - PSPGOV422A Apply government processes
 - PSPLEGN401A Encourage compliance with legislation in the public sector
 - PSPREG421A Take custody of and store weapons

Overview of evidence requirements

In addition to integrated demonstration of the elements and their related performance criteria, look for evidence that confirms:

- the knowledge requirements of this unit
- the skill requirements of this unit
- application of the Employability Skills as they relate to this unit (see Employability Summaries in Qualifications Framework)
- examination and testing of firearms in a range of (3 or more) contexts (or occasions, over time)

Resources required to carry out assessment

These resources include:

- legislation, policy, procedures, protocols and standard operating procedures relating to examination and testing of firearms
- testing and maintenance equipment
- sample firearms
- case studies and workplace scenarios to capture the range of situations likely to be encountered when examining and testing firearms

Where and how to assess evidence

Valid assessment of this unit requires:

- a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered when examining and testing firearms, including coping with difficulties, irregularities and breakdowns in routine
- examination and testing of firearms in a range of (3 or more)

contexts (or occasions, over time)

Assessment methods should reflect workplace demands, such as literacy, and the needs of particular groups, such as:

- people with disabilities
- people from culturally and linguistically diverse backgrounds
- Aboriginal and Torres Strait Islander people
- women
- young people
- older people
- people in rural and remote locations

Assessment methods suitable for valid and reliable assessment of this competency may include, but are not limited to, a combination of 2 or more of:

- case studies
- demonstration
- observation
- portfolios
- projects
- questioning
- scenarios
- simulation or role plays
- authenticated evidence from the workplace and/or training courses

For consistency of assessment

Evidence must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments

Range Statement

The Range Statement provides information about the context in which the unit of competency is carried out. The variables cater for differences between States and Territories and the Commonwealth, and between organisations and workplaces. They allow for different work requirements, work practices and knowledge. The Range Statement also provides a focus for assessment. It relates to the unit as a whole. Text in ***bold italics*** in the Performance Criteria is explained here.

<p>Preparation for examination may include:</p>	<ul style="list-style-type: none"> • making the firearm safe • cleaning the firearm, including removing heavy deposits of grease • assembling the firearm • removing components and/or accessories that impede the examination process
<p><i>Firearms and components</i> may include:</p>	<ul style="list-style-type: none"> • representative samples of commercial consignments of imported handguns, long arms, parts, magazines and accessories • private consignments of imported handguns, long arms, parts, magazines and accessories • consignments of firearms and related components intended for export
<p><i>Relevant features</i> may include:</p>	<ul style="list-style-type: none"> • type • action • make • model • unique serial number • calibre • magazine capacity • handgun barrel length
<p><i>Internal resources</i> may include:</p>	<ul style="list-style-type: none"> • library of printed research materials • library of electronic databases of research materials • Internet search facilities
<p><i>Relevant personnel</i> may include:</p>	<ul style="list-style-type: none"> • managers/supervisors • staff in other work areas • staff in other agencies • manufacturers' representatives • gunsmiths • armourers
<p><i>Legislation, regulations, policies and guidelines</i> may include:</p>	<ul style="list-style-type: none"> • prohibited imports/exports regulations • policy advice/s • standard operating procedures
<p><i>Relevant equipment</i> may</p>	<ul style="list-style-type: none"> • rubber mat as per standard

include:	<ul style="list-style-type: none">• rubber mallet as per standard• Newton meter tension/force measuring device• digital vernier callipers• generic toolkit for minor maintenance and repair tasks
Outcomes may include:	<ul style="list-style-type: none">• safety testing reports• informal identification statements• formal identification statement with 'jurat'• digital or still photographs

Unit Sector(s)

Not applicable.

Competency field

Border Protection.