



**Australian Government**

**Department of Education, Employment and Workplace Relations**

# **PSPBORD303A Deploy detector dog**

**Revision Number: 1**

## **PSPBORD303A Deploy detector dog**

### **Modification History**

Not applicable.

### **Unit Descriptor**

#### **Unit descriptor**

This unit covers the skills and knowledge required in the use and deployment of a detector dog. It includes selecting and applying a search methodology, deploying the detector dog, conducting follow-up search activities, maintaining records, gathering and reporting information, and receiving and acting upon feedback.

In practice, deploying a detector dog may overlap with other generalist or specialist public sector workplace activities such as acting ethically, complying with legislation, working effectively, using teamwork, applying workplace safety procedures, etc.

This is a new unit of competency, added to the *Border Protection* Competency field of the Training Package in 2004.

### **Application of the Unit**

Not applicable.

### **Licensing/Regulatory Information**

Not applicable.

### **Pre-Requisites**

Not applicable.

### **Employability Skills Information**

**Employability skills** This unit contains employability skills.

## Elements and Performance Criteria Pre-Content

Elements are the essential outcomes of the unit of competency. Together, performance criteria specify the requirements for competent performance. Text in *bold italics* is explained in the Range Statement following.

## Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<b>1. Select and apply a search methodology</b>	<p>1.1 Approach is chosen to maximise the potential outcome of the <i>search</i>.</p> <p>1.2 <i>Risks</i> likely to be encountered are identified.</p> <p>1.3 The tasking is analysed and the situation assessed to identify the most appropriate method for deploying the dog.</p>
<b>2. Deploy the detector dog</b>	<p>2.1 The detector dog is deployed in accordance with <i>legislation, policies, procedures and guidelines</i>.</p> <p>2.2 Risks are managed in accordance with risk management policies and guidelines.</p>
<b>3. Conduct follow-up search activities</b>	<p>3.1 Ongoing risks are identified and managed to achieve identified outcomes.</p> <p>3.2 Persons of interest are questioned in accordance with legislation, policies and guidelines.</p> <p>3.3 Searches are conducted in accordance with legislation, procedures and guidelines.</p>
<b>4. Maintain records</b>	<p>4.1 <i>Information</i> relating to searches is collected, collated and exchanged with other personnel in accordance with organisational policy and procedures.</p> <p>4.2 Contemporaneous notes are maintained in accordance with legislation, policies and guidelines.</p> <p>4.3 Documentation is completed accurately and in a timeframe that meets legislative and organisational requirements.</p>
<b>5. Gather and report information</b>	<p>5.1 Initiative is used to identify possible information.</p> <p>5.2 <i>Relevant information</i> is recorded accurately in accordance with legislative and organisational requirements.</p> <p>5.3 Privacy and other legislative requirements are complied with.</p> <p>5.4 Information is reported to <i>relevant personnel</i> in an accurate and timely manner.</p>
<b>6. Receive and act upon feedback</b>	<p>6.1 Feedback on search processes is sought on a regular basis.</p> <p>6.2 Process and approach are improved based upon assessment of feedback received.</p>

## Required Skills and Knowledge

### REQUIRED SKILLS AND KNOWLEDGE

This section describes the essential skills and knowledge and their level, required for this unit.

#### Skill requirements

Look for evidence that confirms skills in:

- conducting searches thoroughly in accordance with legal and policy requirements
- dog handling
- identifying and addressing occupational health and safety and environmental risks issues associated with deployment of detector dogs
- liaising, consulting and communicating with diverse audiences, conveying sometimes complex information orally and in writing
- negotiating and applying conflict resolution
- responding to diversity, including gender and disability
- applying observation techniques
- accurately recording and reporting information
- applying decision making using sound judgment
- responding effectively to feedback
- suggesting improvements to procedures

#### Knowledge requirements

Look for evidence that confirms knowledge and understanding of:

- risk management principles and risk assessment techniques and the application of these to a range of circumstances relating to the deployment of detector dogs
- principles of detector dog training and deployment
- enabling and allied legislation
- policy, procedures, guidelines, protocols and work instructions/standard operating procedures
- jurisdictional and organisational values/ethics and codes of conduct
- the organisation's corporate planning cycle and risk management policy and practices
- confidentiality, privacy and security issues
- equity and diversity principles
- occupational health and safety and environment legislation, policies and guidelines
- communication systems relevant to the workplace including communications network and radio protocols
- equipment operation, usage and maintenance procedures
- reporting procedures
- evidence handling and storage
- profiles and trends
- workplace and industry environment.



## Evidence Guide

### EVIDENCE GUIDE

The Evidence Guide specifies the evidence required to demonstrate achievement in the unit of competency as a whole. It must be read in conjunction with the Unit descriptor, Performance Criteria, the Range Statement and the Assessment Guidelines for the Public Sector Training Package.

#### Units to be assessed together

- *Pre-requisite* units that must be achieved prior to this unit: *Nil*
- *Co-requisite* units that must be assessed with this unit: *Nil*
- *Co-assessed units* that may be assessed with this unit to increase the efficiency and realism of the assessment process include, but are not limited to:
  - PSPBORD304A Maintain detector dog proficiency
  - PSPETHC301B Uphold the values and principles of public service
  - PSPGOV301B Work effectively in the organisation
  - PSPGOV302B Contribute to workgroup activities
  - PSPGOV307B Organise workplace information
  - PSPLEGN301B Comply with legislation in the public sector
  - PSPOHS301A Contribute to workplace safety.

#### Overview of evidence requirements

In addition to integrated demonstration of the elements and their related performance criteria, look for evidence that confirms:

- the knowledge requirements of this unit
- the skill requirements of this unit
- application of the Employability Skills as they relate to this unit (see Employability Summaries in Qualifications Framework)
- deployment of a detector dog in a range of (3 or more) contexts - re-qualification is periodically required.

#### Resources required to carry out assessment

These resources include:

- legislation, policy, procedures and protocols relating to deployment of a detector dog
- case studies and workplace scenarios to capture the range of situations likely to be encountered when deploying detector dogs.

#### Where and how to assess evidence

Valid assessment of this unit requires:

- a workplace environment or one that closely resembles normal work practice and replicates the range of conditions likely to be encountered when deploying a detector dog, including coping with difficulties, irregularities and breakdowns in routine
- deployment of a detector dog in a range of (3 or more) contexts

## EVIDENCE GUIDE

- periodic re-qualification.

Assessment methods should reflect workplace demands, such as literacy, and the needs of particular groups, such as:

- people with disabilities
- people from culturally and linguistically diverse backgrounds
- Aboriginal and Torres Strait Islander people
- women
- young people
- older people
- people in rural and remote locations.

Assessment methods suitable for valid and reliable assessment of this competency may include, but are not limited to, a combination of 2 or more of:

- case studies
- demonstration
- observation
- questioning
- scenarios
- simulation or role plays
- authenticated evidence from the workplace and/or training courses.

### **For consistency of assessment**

Evidence must be gathered over time in a range of contexts to ensure the person can achieve the unit outcome and apply the competency in different situations or environments.



## Range Statement

### RANGE STATEMENT

The Range Statement provides information about the context in which the unit of competency is carried out. The variables cater for differences between States and Territories and the Commonwealth, and between organisations and workplaces. They allow for different work requirements, work practices and knowledge. The Range Statement also provides a focus for assessment. It relates to the unit as a whole. Text in *italics* in the Performance Criteria is explained here.

**Search** may include

- a search with the detector dog and any follow-up search by the handler of the following:
  - small craft
  - commercial vessels
  - aircraft
  - cargo containers
  - cargo
  - vehicles
  - postal items
  - accompanied or unaccompanied baggage
  - premises.

**Risks** may include

- methods of concealment
- nature of packaging
- occupational health and safety issues
- types of goods (in particular, dangerous goods)
- types of narcotics
- workplace environment
- time constraints
- availability of resources for follow-up activities
- strengths and weaknesses of individual detector dog teams.

Relevant *legislation, policies, procedures and guidelines* may include

- enabling legislation, such as:
  - Customs Act 1901 and regulations
  - Quarantine Act 1908 and regulations
- organisational policies and procedures, particularly those relating to:
  - detector dog program training
  - operational and training aid control
  - occupational health and safety acts, regulations and guidelines
  - national and regional policies and procedures
  - procedural guides/standard operating procedures/work instructions.

**Information** may include

- details of those searched
- characteristics of persons of interest

**RANGE STATEMENT**

- Relevant information*** may include
- points of origin
  - type and nature of goods
  - types of substances.
  - addresses
  - business cards
  - invoices/bills of lading/or other documents
  - letters
  - maps/charts
  - names
  - photographs
  - reasonable grounds for search
  - telephone numbers
  - any combination of the above.
- Relevant personnel*** may include
- intelligence
  - managers/supervisors
  - research and analysis
  - staff in other agencies
  - staff in other work areas
  - targeting and analysis
  - colleagues
  - employees of other agencies
  - training and analysis.

**Unit Sector(s)**

Not applicable.

**Competency field**

**Competency field**                      Border Protection