Australian Government

Department of Education, Employment and Workplace Relations

PSP60504 Advanced Diploma of Government (Management)

Revision Number: 2

INDUSTRY SKILLS COUNCILS
Creating Australia's Future

PSP60504 Advanced Diploma of Government (Management)

Modification History

PSP60504 Release 2: Layout adjusted. No changes to content.
PSP60504 Release 1: Primary release.

Description

This specialist qualification covers the competencies required of specialist managers in the public sector. There are 4 discrete streams catered for within the qualification - general management, investigation management, compliance management and fraud control management. There are 7 Required Units that are common to all 4 streams plus discrete requirements for each stream. Electives should reflect the responsibilities of the individual and the job skills required for effective performance. Where a free choice of Electives is possible in the qualification packaging rules, Electives may also be drawn from other Training Packages to reflect the work context and career plans of the individual.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Not applicable.

Packaging Rules

Number of units needed for qualification	15 units (7-13 Required, depending on the management stream chosen + remainder as Electives)

Required (Core) Units Common to all Streams

PSPETHC601B	Maintain and enhance confidence in public service	PSPMNGT605B	Manage diversity
PSPGOV601B	Apply government systems	PSPPOL603A	Manage policy implementation
PSPGOV602B	Establish and maintain strategic networks	PSPOHS602A	Manage workplace safety
PSPLEGN601B	Manage compliance with legislation in the public sector		

General Management Stream		**Investigation Management Stream**	
Additional Required Units (0)		**Additional Required Units (6)**	
Nil		PSPREG601B	Manage regulatory compliance
Electives		PSPREG602B	Evaluate regulatory compliance
PSPMNGT602B	Manage resources	PSPREG701A	Manage investigations program
PSPMNGT603B	Facilitate people management	PSPMNGT602B	Manage resources
PSPMNGT604B	Manage change	PSPMNGT704A	Undertake enterprise risk management
PSPMNGT606B	Manage quality client service	PUAPOL029B	Coordinate multi-agency investigations
PSPMNGT607B	Develop a business case	**Electives**	
PSPMNGT608B	Manage risk	PUAPOL023B	Manage investigations
PSPMNGT609B	Formulate business strategies	PUAPOL032B	Plan intelligence activities
PSPMNGT610A	Manage public	PUAPOL034B	Analyse information

Number of units needed for qualification	15 units (7-13 Required, depending on the management stream chosen + remainder as Electives)		
	sector financial resources		
PSPMNGT611A	Manage evaluations	PUAPOL035B	Disseminate outputs from the intelligence process
PSPMNGT612A	Review and improve business performance		
PSPMNGT613A	Develop partnering arrangements		
PSPMNGT614A	Facilitate knowledge management		
PSPMNGT615A	Influence workforce effectiveness		

Choose 6 Electives from those listed above.

In addition, choose 2 Electives:	**Choose 2 Electives**:

From the elective units above, or from elsewhere within this Training Package, **or** from another endorsed Training Package **or** Accredited Course

Units selected should not duplicate content already covered by other units in this qualification.

All elective units must be selected from an equivalent qualification level or higher, unless otherwise stated.

** For this qualification, a maximum of 1 unit from Diploma level may be used.

Compliance Management Stream		**Fraud Control Management Stream**	
Additional Required Units (**2**)		**Additional Required Units** (**5**)	
PSPREG601B	Manage regulatory compliance	PSPFRAU502B	Anticipate and detect possible fraud activity
PSPREG602B	Evaluate regulatory compliance	PSPFRAU601B	Develop fraud control strategy

| **Number of units needed for qualification** | 15 units (7-13 Required, depending on the management stream chosen + remainder as Electives) |

Electives		PSPFRAU602B	Manage fraud risk assessment and action plan
PSPMNGT602B	Manage resources	PSPFRAU603B	Manage fraud control awareness
PSPMNGT603B	Facilitate people management	PSPFRAU605B	Review fraud control activities
PSPMNGT606A	Manage quality client service	**Electives**	
PSPMNGT608B	Manage risk	PSPGOV605A	Persuade and influence opinion
PSPMNGT701B	Provide strategic direction	PSPGOV606A	Prepare high-level/sensitive written materials
PSPPOL601A	Develop public policy	PSPMNGT608B	Manage risk
PSPREG603A	Manage and lead inspection and monitoring programs	PSPPOL602A	Provide policy advice

Choose 3 Electives from those listed above.

| **In addition**, **choose 3 Electives**: | **Choose 3 Electives**: |

From the elective units above, or from elsewhere within this Training Package, **or** from another endorsed Training Package **or** Accredited Course.

Units selected should not duplicate content already covered by other units in this qualification.

All elective units must be selected from an equivalent qualification level or higher, unless otherwise stated.

** For this qualification, a maximum of one unit from Diploma level may be used.