



Australian Government

Department of Education, Employment and Workplace Relations

PSP50504 Diploma of Government (Financial Services)

Revision Number: 2

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Modification History

PSP50504 Release 2: Layout adjusted. No changes to content.

PSP50504 Release 1: Primary release.

Description

This specialist qualification covers the competencies required of senior finance officers in the public sector. Electives should reflect the responsibilities of the individual and the job skills required for effective performance. Where a free choice of Electives is possible in the qualification packaging rules, Electives may also be drawn from other Training Packages to reflect the work context and career plans of the individual.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Not applicable.

Packaging Rules

This qualification requires 11 units of competency including:

- 7 core units
- 4 elective units

Choose 4 electives from the list below:

- a minimum of 3 from the electives list;
- the remaining unit from elsewhere within this Training Package, **or** from another endorsed Training Package **or** Accredited Course.

Units selected should not duplicate content already covered by other units in this qualification.

All elective units must be selected from an equivalent qualification level or higher, unless otherwise stated.

** For this qualification, a maximum of 1 unit from Certificate IV level may be used.

Core Units	
PSPETHC501B	Promote the values and ethos of public service
PSPGOV504B	Undertake research and analysis
PSPGOV505A	Promote diversity
PSPGOV512A	Use complex workplace communication strategies
PSPLEGN501B	Promote compliance with legislation in the public sector
PSPOHS501A	Monitor and maintain workplace safety
PSPFIN501A	Apply public sector financial policies and processes
Electives	
FNSACC501A	Provide financial and business performance information
FNSACC503A	Manage budgets and forecasts
FNSACC505A	Establish and maintain accounting information systems
FNSACC506A	Implement and maintain internal control procedures
FNSACC507A	Provide management accounting information
FNSACC601A	Prepare complex tax returns
FNSACC603A	Implement tax plans and evaluate tax compliance

FNSICACC307A	Reconcile and monitor accounts receivable
FNSICORG509A	Maintain integrity of financial systems
FNSORG502A	Develop and monitor policy and procedures