



Australian Government

Department of Education, Employment and Workplace Relations

PSP41504 Certificate IV in Government (Investigation)

Revision Number: 2

PSP41504 Certificate IV in Government (Investigation)

Modification History

PSP41504 Release 2: Layout adjusted. No changes to content.

PSP41504 Release 1: Primary release.

Description

This specialist qualification covers the competencies required by those responsible for statutory investigation under a range of legislation, regulations, mandated government and organisational policy and instructions. Electives should reflect the responsibilities of the individual and the job skills required for effective performance. Where a free choice of Electives is possible in the qualification packaging rules, Electives may also be drawn from other Training Packages to reflect the work context and career plans of the individual.

Pathways Information

Not applicable.

Licensing/Regulatory Information

Not applicable.

Entry Requirements

Not applicable.

Employability Skills Summary

Not applicable.

Packaging Rules

This qualification requires 15 units of competency consisting of:

- 10 core units
- 5 elective units

Choose 5 elective units from the list below, including:

- 1 unit from Group A;
- 4 from Group B, **or** from elsewhere within this Training Package, **or** from another endorsed Training Package **or** Accredited Course.

Units selected should not duplicate content already covered by other units in this qualification.

All elective units must be selected from an equivalent qualification level or higher, unless otherwise stated.

**** For this qualification, a maximum of 1 unit from Certificate III level may be used.**

Core Units	
PSPETHC401A	Uphold and support the values and principles of public service
PSPGOV412A	Use advanced workplace communication strategies
PSPLEGN401A	Encourage compliance with legislation in the public sector
PSPREG401C	Exercise regulatory powers
PSPREG404C	Investigate non-compliance
PSPREG407B	Produce formal record of interview
PSPREG411A	Gather information through interviews
PSPREG412A	Gather and manage evidence
PSPREG418A	Advise on progress of investigations
PSPREG419A	Finalise and report on investigations
Group A Elective Units	
PSPOHS301A	Contribute to workplace safety
PSPOHS401B	Implement workplace safety procedures and programs (supervisory staff)
PUAPOLGD001A	Maintain police operational safety

Group B Elective Units	
PSPFRAU401B	Monitor data for indicators of fraud
PSPFRAU407B	Conduct fraud control awareness sessions
PSPREG415A	Receive and validate data
PSPREG416A	Conduct data analysis