



Australian Government

PSPWPI015 Advise on work health and safety (WHS) legislative frameworks

Release: 1

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Modification History

No equivalent unit.

Application

This unit describes the performance outcomes, skills and knowledge required to provide written and verbal advice about the legislative duties, rights and obligations of individuals and parties prescribed in WHS and other relevant legislation.

This unit applies to individuals working independently to provide advice to others, including parties working in a different place to the adviser's workplace. Those providing advice work independently, performing complex tasks in a range of familiar contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Workplace inspection

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Source and identify legislative frameworks relevant to WHS.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Source WHS legislation and other sources relevant to own organisation's jurisdiction and operations.
- 1.2. Identify and confirm application of framework to own job role and policies and procedures of own organisation.
- 1.3. Locate and confirm in legislation the duties, rights and obligations of individuals and parties.
- 1.4. Determine legal requirements relevant to WHS in the workplace.

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| 2. Communicate changes in legislative frameworks. | <p>2.1. Monitor current WHS legislation and other sources relevant to the organisation's jurisdiction and operations, to identify changes, amendments and emerging issues which impact own organisation and operations.</p> <p>2.2. Communicate changes, amendments and emerging issues in legislation in accordance with organisational policies and procedures.</p> <p>2.3. Seek advice from legal advisers and other sources where necessary.</p> |
| 3. Provide advice on compliance with WHS legislative frameworks. | <p>3.1. Identify own limits when providing advice to ensure that advice provided to others is appropriate to own job responsibilities and functions.</p> <p>3.2. Seek advice from, or refer matters to, legal advisers and others in accordance with organisational policies and procedures.</p> <p>3.3. Provide advice to individuals or parties internal or external to the organisation about compliance with WHS and other relevant legislation.</p> <p>3.4. Provide advice about the functions, powers and exercise of powers of WHS Inspectors and other relevant regulators.</p> <p>3.5. Establish and maintain records in accordance with organisational policies and procedures.</p> |
| 4. Evaluate workplace compliance with WHS legislative frameworks. | <p>4.1. Assess workplace compliance with WHS and other relevant legislation.</p> <p>4.2. Advise on requirements to achieve WHS compliance in a workplace.</p> <p>4.3. Identify WHS training needs based on assessment.</p> <p>4.4. Provide a report to the workplace which records issues identified, and advice provided to ensure that evaluation of actions taken on the basis of advice given can be verified in the future.</p> |

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS

DESCRIPTION

Reading skills to:

- interpret legislative requirements.

- Numeracy skills to:
- schedule compliance activities in accordance with required timeframes and parameters.
- Technology skills to:
- use information systems relevant to accessing legislation and related documents, including updates and amendments.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>