



Australian Government

PSPWPI012 Investigate complex issues

Release: 1

PSPWPI012 Investigate complex issues

Modification History

Supersedes and is equivalent to PSPWPI005 Investigate complex issues.

Application

This unit describes the performance outcomes, skills and knowledge required to research, plan and conduct investigations of work health and safety issues, which may be complex and have the potential to attract a high level of community interest.

This unit applies to those working independently as workplace inspectors conducting investigations into possible breaches of a range of workplace health and safety legislation, which has the potential to attract a high level of community interest. Those undertaking this unit work independently, performing complex tasks in a range of familiar contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Workplace inspection

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Research scope of investigation.	1.2. Conduct research on industry or issue to determine initial degree of complexity of the investigation. 1.3. Identify inter-organisation relationships to determine jurisdiction. 1.4. Determine scope of investigation in accordance with research data and ensure that investigation planning and implementation are congruent with this scope.

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| 2. Determine investigation issues. | 2.1. Identify major investigation issues and stakeholders.
2.2. Identify barriers to investigation and implement solutions.
2.3. Determine potential for external interest or involvement and deal with it. |
| 3. Plan and conduct investigation. | 3.1. Determine steps required to conduct investigation.
3.2. Identify and obtain resources required.
3.3. Establish investigation timeframe and conduct investigation. |
| 4. Analyse information gathered during investigation. | 4.1. Analyse information to identify relevant issues, inter-relationships, trends and potential impact on stakeholders and on similar industries.
4.2. Determine and document findings of the analysis. |
| 5. Compile report. | 5.1. Report results on analysis of information.
5.2. Use findings from analysis to provide advice or develop policies or solutions which meet client needs or organisation requirements. |

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS

DESCRIPTION

Reading skills to:

- interpret complex written information.

Numeracy skills to:

- determine time frames and resources in planning and scheduling complex investigations
- interpret and analyse data to provide and substantiate advice and solutions.

Problem-solving skills to:

- analyse information to identify issues and resolutions.

Planning and organising skills to:

- systematically gather and analyse all relevant information to formulate and evaluate possible solutions to difficulties.

Unit Mapping Information

Supersedes and is equivalent to PSPWPI005 Investigate complex issues.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>