Assessment Requirements for PSPSEC023 Conduct personnel security assessments

Release: 1

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Modification History

Supersedes and is equivalent to PSPSEC008 Conduct personnel security assessments.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least two occasions:

- report on a personnel security assessment, including:
  - the application of legislation, regulations and policies relating to the assessment; and
  - using examples of critical analysis, evaluation, deductive reasoning, problem solving and decision making.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation and related regulations, including relevant:
  - public service legislation
  - crimes legislation and criminal code
  - freedom of information legislation and
  - privacy legislation
- fraud control and protective security policies
- Protective Security Policy Framework (PSPF)
- general suitability indicators
- formats for different types of reports
- risk assessment
- management of secure information
- work health and safety and environmental considerations in the context of personnel security assessments.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation, regulations, policies, procedures and guidelines relating to the conduct of personnel security assessments
- resources and equipment required of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623