



**Australian Government**

# **Assessment Requirements for PSPREV018 Administer levies, fines and other taxes**

**Release: 1**

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## Modification History

Supersedes and is equivalent to PSPREV009 Administer levies, fines and other taxes.

## Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- research information about the application of levies, fines and other taxes
- calculate and confirm accuracy of assessments
- communicate with others on matters involving exchanges of complex information about liability, exemptions, remissions and reductions
- use technology to locate requirements and schedules, conduct research, make enquiries, review available data, access legislative requirements and record outcomes.

## Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation, regulations, rulings and commissioner practices relating to levies, fines and other taxes
- situations where levies, fines and other taxes apply
- liability, exemptions, remissions and reductions relevant to different levies, fines and other taxes
- application of sliding scales or other structures of rates for levies, fines and other taxes
- legislative decision-making process
- confidentiality provisions.

## Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation, regulations, rulings, commissioner practices and other applicable case law relating to levies, fines and other taxes
- legislative decision-making process
- organisational procedures and protocols relating to levies, fines and other taxes
- information systems, equipment and resources of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>