Assessment Requirements for PSPREG042 Receive and validate data

Release: 1

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Modification History

Supersedes and is equivalent to PSPREG015 Receive and validate data.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and on at least one occasion:

- undertake research and critical analysis
- use deductive reasoning and evaluation techniques related to information analysis and corroboration
- communicate with diverse clients and staff
- use problem-solving and decision-making
- use information technology for managing records and files.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- legislation and regulation relevant to records and storage of information
- organisational policies, procedures and guidelines for receipt and validation of data
- additional data sources including international treaties and protocols where these apply
- indicators for analysis of data
- profiles and trends related to activities within the organisation
- management of secure information.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- legislation and regulation relevant to records and storage of information
- organisational policies, procedures and guidelines relating to receipt and validation of data
- resources and equipment of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -
https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623