



**Australian Government**

# **PSPREG026 Review and evaluate investigations**

**Release: 1**

## PSPREG026 Review and evaluate investigations

### Modification History

Release	Comments
1	<p>This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to PSPREG508 Review and evaluate investigations.</p> <ul style="list-style-type: none"> <li>• Unit code updated</li> <li>• Content and formatting updated to comply with the new standards</li> <li>• All PC transitioned from passive to active voice</li> </ul>

### Application

This unit describes the skills required to review and evaluate investigations, in accordance with commonwealth and/or jurisdictional law policy and procedures. It includes monitoring investigation progress, assessing, recording and reporting on investigation status and evaluating and documenting recommendations.

This unit applies to those working in regulatory roles within the public sector involved in a designated investigation role.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently, performing complex tasks in a range of familiar contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

### Competency Field

### Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used,

outcomes	further information is detailed in the range of conditions section.
<b>1. Monitor investigation progress</b>	<p>1.1 Monitor the progress of the investigation regularly to ensure tasks are completed and objectives met.</p> <p>1.2 Identify and address deficiencies and areas requiring further action.</p> <p>1.3 Communicate feedback on the progress of the investigation regularly to relevant personnel, management, clients and stakeholders.</p>
<b>2. Assess, record and report on investigation status</b>	<p>2.1 Assess the investigation regularly against competing investigations and demands to determine priorities and monitor resource and budgetary expenditure.</p> <p>2.2 Assess the investigation strategically at regular intervals to ensure that objectives are achievable within resource and legal constraints.</p> <p>2.3 Record and report critical decisions regarding the investigation to relevant personnel.</p>
<b>3. Evaluate and document recommendations</b>	<p>3.1 Monitor and review organisational responsibilities for resource and budgetary allocations to facilitate achievement of objectives.</p> <p>3.2 Evaluate and modify communication and coordination between relevant parties where required.</p> <p>3.3 Review and modify tasks as required.</p> <p>3.4 Document and forward recommendations arising from review to relevant managers, clients and stakeholders.</p>

## Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

## Unit Mapping Information

This unit supersedes and is equivalent to PSPREG508 Review and evaluate investigations.

## Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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