



Australian Government

**Assessment Requirements for PSPPCY017
Provide policy advice**

Release: 1

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Modification History

Supersedes and is not equivalent to PSPPCY009 Provide policy advice.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- provide policy advice on at least three occasions or three policies, including each of the following at least once:
 - research information
 - analyse and present information
 - prepare a written report
 - deal with different points of view and dissenting stakeholders.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- policy development processes and practices in the public sector
- principles of community engagement in policy development
- current policies underpinning the work area
- organisational and government procedures and protocols
- public sector codes of ethics and codes of conduct
- application of evidence-based decision-making frameworks
- key aspects of inward and outward facing policies including:
 - the difference between them
 - their impact on policy development
 - implications for policy evaluation and policy change strategies.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- policy documents
- resources and equipment of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbee7-ff48-4d2c-8876-405679019623>