



Australian Government

PSPPCM020 Plan for strategic procurement

Release: 1

PSPPCM020 Plan for strategic procurement

Modification History

| Release | Comments |
|---------|--|
| 1 | <p>This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to PSPPROC604B Plan for strategic procurement.</p> <ul style="list-style-type: none"> • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice |

Application

This unit describes the skills required to plan for highly complex, innovative, sophisticated and often long-term strategic procurement within established guidelines, policies and procedures. This may involve high-level capability development for government.

Strategic procurement is high risk, often involving political elements. This includes conducting a procurement business analysis, defining procurement requirements, and justifying procurement expenditure.

This unit applies to those working in roles involving procurement planning.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently seeking advice as required, performing complex tasks in a range of familiar contexts

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Procurement

Elements and Performance Criteria

| ELEMENTS | PERFORMANCE CRITERIA |
|---|---|
| Elements describe the essential outcomes | Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section. |
| 1. Conduct procurement business analysis | <p>1.1 Analyse organisation’s corporate procurement plan, procurement-related expenditure, associated levels of risk and supply markets.</p> <p>1.2 Prepare a procurement profile that identifies past and projected procurement expenditure and associated levels of risk.</p> <p>1.3 Undertake supply positioning and categorise goods and services by their relative expenditure and difficulty of securing supply to assist in the development of procurement objectives.</p> <p>1.4 Use supplier preferences to identify how suppliers view the organisation as a client.</p> <p>1.5 Identify and document other factors likely to affect strategic procurement according to organisational requirements.</p> <p>1.6 Practice due diligence to investigate existing relationships with suppliers, notably coordinated procurement contracts (CPCs) or coordinated procurement opportunities.</p> |
| 2. Define procurement requirements | <p>2.1 Determine procurement requirements through consultation and negotiation with stakeholders and experts and define to reflect organisational needs.</p> <p>2.2 Identify and incorporate accountability measures into procurement plans.</p> <p>2.3 Obtain appropriations to fund strategic procurement.</p> <p>2.4 Obtain approvals to address procurement requirements.</p> |
| 3. Justify procurement expenditure | <p>3.1 Develop business case with stakeholders to determine viability of proposed procurement expenditure.</p> <p>3.2 Establish reasons for procurement requirement, timeframes and expected whole-of-life costs and benefits in the business case.</p> <p>3.3 Develop output specification with stakeholders to assist in achieving procurement outcomes.</p> |

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPPROC604B Plan for strategic procurement.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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