



Australian Government

PSPINM007 Implement and monitor return to work plans

Release: 1

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Modification History

Release	Comments
1	<p>This unit was released in PSP Public Sector Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to PSPIM406A Implement and monitor return to work plans.</p> <ul style="list-style-type: none"> • Unit code updated • Content and formatting updated to comply with new standards • All PC transitioned from passive to active voice

Application

This unit describes the skills required to implement and monitor return to work plans for an injured worker. It includes engaging stakeholders to support return to work activities, assisting injured workers with ongoing suitable employment and reviewing progress against return to work plans.

This unit applies to those working in public sector roles but may be applied to anyone working in a similar organisational context.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to.

Those undertaking this unit would work independently, while performing complex tasks in a range of familiar contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Injury management

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe	Performance criteria describe the performance needed to demonstrate

the essential outcomes	achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Engage stakeholders to support return to work activities	<p>1.1 Establish working relationships with stakeholders.</p> <p>1.2 Provide information on return to work status, stakeholder roles and responsibilities and confirm obligations.</p> <p>1.3 Gain and maintain the commitment of injured worker throughout the return to work process.</p> <p>1.4 Provide information to all relevant stakeholders as required.</p> <p>1.5 Maintain stakeholder motivation and commitment to the process.</p>
2. Assist injured worker with ongoing suitable employment	<p>2.1 Maintain active discussion with employer regarding ongoing provision of safe and suitable duties in accordance with medical clearance.</p> <p>2.2 Arrange vocational counselling and training where required, in line with employment options which reflect the rehabilitation goal.</p> <p>2.3 Address conflict and non-compliance with the rehabilitation process.</p> <p>2.4 Provide referrals for treatment, functional capacity evaluation and other support services.</p>
3. Review progress against return to work plan	<p>3.1 Request reports, assess progress in return to work goals and address issues where necessary in meetings.</p> <p>3.2 Address issues as they arise and modify actions to maintain momentum of return to work process through problem solving.</p>

Foundation Skills

Foundation skills are embedded within the elements and performance criteria of this unit.

Unit Mapping Information

This unit supersedes and is equivalent to PSPIM406A Implement and monitor return to work plans.

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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