



Australian Government

Assessment Requirements for PSPGEN118 Provide leadership

Release: 1

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Modification History

Supersedes and is not equivalent to PSPGEN053 Provide leadership.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- plan and implement an initiative to achieve operational results with at least one workgroup and provide evidence of:
 - the stated purpose, objectives, roles and responsibilities of the workgroup
 - the shared understanding of purpose, roles and responsibilities
 - the use of transparent decision-making
 - at least one example of how feedback was used to improve workgroup performance
 - at least one example of a necessary change in strategies to address changes in priorities

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- public sector legislation, regulations, policies, procedures and guidelines relating to the workgroup function
- principles of effective team operation
- principles of facilitation and empowerment
- principles of equity and inclusive work practices
- communication techniques including active listening, facilitating, negotiating, mentoring
- group processes
- group dynamics
- the potential effects of the following issues on workgroup performance:
 - legislation
 - plans
 - industrial awards and agreements
 - organisational policies, plans, procedures and protocols
 - performance management systems
 - quality standards
 - efficiency indicators
 - measurable outcomes
- leadership styles and the application of these to suit different groups and tasks
- learning and development in the workplace.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that reflects workplace conditions.

Assessment must ensure access to:

- public sector legislation, regulations, policies, procedures and guidelines relating to the workgroup function
- resources and equipment of the working environment.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>