



Australian Government

**Assessment Requirements for PSPGEN012
Access and use resources and financial
systems**

Release: 1

Assessment Requirements for PSPGEN012 Access and use resources and financial systems

Modification History

Release	Comments
1	<p>These Assessment Requirements were released in PSP Public Sector Training Package release 1.0 and meet the Standards for Training Packages.</p> <ul style="list-style-type: none">• Assessment Requirements created drawing upon specified assessment information from superseded unit

Performance Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the candidate must demonstrate evidence of performance of the following on at least one occasion.

- reading and interpreting legislative and operational materials related to resources and finances
- completing and processing orders
- securing information and resources
- identifying and dealing with discrepancies
- using record-keeping and financial management technology

Knowledge Evidence

Evidence required to demonstrate competence must satisfy all of the requirements of the elements and performance criteria. If not otherwise specified the depth of knowledge demonstrated must be appropriate to the job context of the candidate.

- workplace resource policies, procedures and requirements, including work health and safety requirements
- public sector legislation and operational procedures relating to accessing and using financial and other resources
- security requirements for resources, facilities, people and information
- principles of financial management and stock handling

Assessment Conditions

This unit contains no specific industry-mandated assessment conditions. Guidance on suggested and recommended conditions and methods can be found in the Implementation Guide.

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>

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