PSPFRU017 Review fraud control activities

Release: 1

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Modification History

Supersedes and is equivalent to PSPFRU012 Review fraud control activities.

Application

This unit describes the performance outcomes, skills and knowledge required to review the breadth of activities in fraud and corruption control in an organisation. The review cycle is determined according to organisational needs and any external reporting requirements, though this cycle could be interrupted in particular circumstances including for changes in service delivery or significant increases in fraudulent activities.

This unit applies to those working independently in roles involving fraud control activities, in particular the review of activities within the organisation. Individuals perform complex tasks in a range of familiar contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Fraud control

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	*Performance criteria describe the performance needed to demonstrate achievement of the element.*
1. Prepare for review of fraud and corruption control activities.	1.1. Identify current fraud and corruption prevention activities. 1.2. Establish timetable for evaluation and review. 1.3. Gather information from across the organisation. 1.4. Include stakeholder perspectives in the assessment.

2. Assess the ability of control activities to minimise fraud and corruption.	2.1. Assess implementation of the organisation's fraud and corruption control plan and activities in terms of progress in areas relevant to the organisation.
	2.2. Conduct assessment considering core business and broader management activities of the organisation taking into account best practice initiatives in fraud and corruption prevention.
	2.3. Assess effectiveness of performance indicators in collecting fraud and corruption control information.
	2.4. Assess efficacy of mechanisms to assist staff to minimise fraud and corruption.
	2.5. Assess efficacy of fraud and corruption control awareness raising activities against their objectives.
3. Provide advice and recommend action to improve effectiveness of fraud and corruption controls.	3.1. Report on the effectiveness of fraud and corruption control activities in the organisation based on completed assessment.
	3.2. Provide advice based on knowledge of the organisation's culture, structures, programs and services, and constraints under which the organisation is operating.
	3.3. Recommend options for action, based on consultation with stakeholders, and balance strict compliance with operational and political pressures.
	3.4. Revise fraud and corruption control strategy and procedure advice based on agreed actions and provide updated information to relevant personnel.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	• analyse and interpret complex information relating to fraud and corruption control.
Writing skills to:	• create reports requiring formal structure and language and precision of expression.
	• use communication and presentation styles to suit different audiences and purposes.
Planning and organising	• schedule and coordinate review process to ensure advice and recommendations are supported by evidence-based data and

SkillsIQ

skills to: information.

Unit Mapping Information

Supersedes and is equivalent to PSPFRU012 Review fraud control activities.

Links

Companion Volume implementation guides are found in VETNet -
https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623