PSPETH007 Uphold and support the values and principles of public service

Release: 1

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Modification History

Supersedes and is not equivalent to PSPETH002 Uphold and support the values and principles of public service.

Application

This unit describes the performance outcomes, skills and knowledge required to contribute to an ethical workplace and participate in ethical decision-making.

This unit applies to those working, either independently or as part of a team where they may have some supervisory responsibilities, in public sector roles or in similar organisational contexts. They perform complex tasks in familiar contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Ethics

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	*Performance criteria describe the performance needed to demonstrate achievement of the element.*

1. Contribute to an ethical workplace.	1.1. Access, interpret and apply information on ethical values.
	1.2. Discuss and confirm application of ethical values and principles with senior management and colleagues to ensure common understanding and application.
	1.3. Assist others to access and use public sector ethics, legislation and guidelines to ensure compliance with requirements.
	1.4. Explain the differences between ethics and personal beliefs to others to encourage understanding and compliance with the principles of procedural fairness.
	1.5. Identify and discuss with work colleagues hypothetical work practices that would constitute unethical conduct including strategies to avoid or deal with them.
2. Participate in ethical decision-making.	2.1. Identify real and potential ethical problems and the decision-making processes used to resolve or refer them.
	2.2. Monitor and access information to ensure currency in ethical knowledge.
	2.3. Develop judgement through involvement in workplace discussions or ongoing professional development related to ethical standards and practices.
	2.4. Use processes for preventing and reporting unethical conduct and assist others in their application.

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Supersedes and is not equivalent to PSPETH002 Uphold and support the values and principles of public service.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623