



Australian Government

PSPETH006 Uphold the values and principles of public service

Release: 1

PSPETH006 Uphold the values and principles of public service

Modification History

Supersedes and is not equivalent to PSPETH001 Uphold the values and principles of public service.

Application

This unit describes the performance outcomes, skills and knowledge required to demonstrate ethical conduct required of those in public service.

This unit applies to those working, either independently or as part of a team, in public sector roles or in similar organisational contexts. They perform routine tasks in a range of familiar contexts.

The skills in this unit must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Ethics

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Apply ethical standards.
2. Deal with ethical problems.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Confirm interpretation of ethical values and principles with senior staff.
- 1.2. Apply ethical standards when preparing verbal and written advice and reports.
- 1.3. Use public resources ethically, ensuring conflicts of interest are declared, addressed, or referred, and documented.
- 1.4. Apply ethical standards in all work relationships.
- 2.1. Resolve or refer ethical problems in accordance with organisational protocols.
- 2.2. Document all decision-making processes used and record

outcomes.

2.3. Implement preventative strategies.

2.4. Identify and report unethical conduct in accordance with organisational protocols.

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS

DESCRIPTION

Writing skills to:

- document information accurately in required formats.

Unit Mapping Information

Supersedes and is not equivalent to PSPETH001 Uphold the values and principles of public service.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bebbece7-ff48-4d2c-8876-405679019623>