



Australian Government

PPMQAS430 Oversee quality assurance process

Release: 1

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Modification History

Release	Comment
1	Replaces equivalent unit FPPQAS430A Oversee quality assurance process, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1.0. This is the first release of this unit in the new standards format.

Application

This unit of competency describes the outcomes required to oversee quality assurance process in a pulp or paper manufacturing facility within company quality assurance policy, practices and procedures.

The unit applies to senior operators and production specialists who review product samples, implement process changes and, where necessary, manage changes to operating instructions. This work typically involves complex integrated equipment and continuous operations

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Pulp and Paper Manufacturing

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions.
1. Monitor inspection and test records	1.1. Check and plan work within documentation and procedures, quality procedures, work health and safety (WHS) regulations, environmental and standard operating procedures (SOP), and

ELEMENTS	PERFORMANCE CRITERIA
	housekeeping requirements. 1.2. Monitor inspection and test records to verify product quality and to identify performance trends. 1.3. Log in status reports a description of proposals to introduce improved processes and procedures.
2. Review product samples and implement process changes	2.1. Review product samples to ensure inspection and/or test data accurately reflects output. 2.2. Implement post collection procedures according to SOP. 2.3. Introduce and control process changes so that quality assurance requirements are accomplished.
3. Create and/or update operating instructions	3.1. Write operating instructions so that they comprehensively document the details required for competent performance. 3.2. Validate operating instructions under operating conditions to verify their suitability. 3.3. Communicate to team members changed procedures.

Foundation Skills

This section describes those core and employment skills that are essential to performance and are not explicit in the performance criteria.	
Reading skills to:	<ul style="list-style-type: none"> read and interpret required documentation, procedures and reports related to quality procedures.
Writing skills to:	<ul style="list-style-type: none"> complete workplace records accurately and legibly, using correct technical vocabulary.
Technology skills to:	<ul style="list-style-type: none"> access, navigate and enter computer-based information to report on corrective actions.
Problem solving skills to:	<ul style="list-style-type: none"> identify and action problems regarding managing changes to operating instructions.

Range of Conditions

Not Applicable

Unit Mapping Information

FPPQAS430A Oversee quality assurance process

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.education.gov.au/Pages/TrainingPackages.aspx/Pages/Home.aspx>