



Australian Government

Assessment Requirements for PPMPLN420 Plan a complex activity

Release: 1

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Modification History

Release	Comment
1	<p>Replaces equivalent unit FPPPLN420A Plan a complex activity, which was first released with FPP10 Pulp and Paper Manufacturing Industry Training Package Version 1. This is the first release of this unit in the new standards format.</p> <p>Assessment requirements now specify the performance and knowledge evidence, as well as assessment conditions for this unit of competency. These sections simplify and replace components used in the previous unit format, including 'Required Skills and Knowledge, Evidence Guide and Range Statement'.</p>

Performance Evidence

A person demonstrating competency in this unit must satisfy all of the elements, performance criteria and foundation skills of this unit, and must be able to provide evidence that they can plan sequences to complete complex activity, at least twice in line with required enterprise intervals by:

- selecting a complex activity relevant to job role including:
 - clothing change
 - total plant shutdown/startup
 - grade/product change involving multiple process operations
 - trials
- obtaining and examining all relevant information to satisfactorily complete the complex activity, including:
 - instructions
 - standard operation sheets
 - specifications
 - quality requirements
 - time allowances
 - outcome requirements
 - performance requirements
- selecting the most appropriate work method and resources to complete the activity
- developing a plan for the complex activity, covering appropriate information, technical, quality and time requirements, to achieve results
- prioritising components in the plan to achieve satisfactory outcomes according to standard operating procedures (SOP)

- determining the sequence of activities in the plan and estimate timelines and budget for the completion of tasks
- documenting the complex activity plan according to organisational requirements.

Knowledge Evidence

A person competent in this unit must be able to demonstrate knowledge of:

- procedures and information relevant to planning and undertaking a complex activity including risks and hazard identification, work health and safety (WHS), quality, environmental (including relevant sustainability requirements and practices), isolation, housekeeping and standard operating procedures.
- problem-solving techniques consistent with level of responsibility and complex activities relevant to work role
- procedures and work methods to follow when devising components of complex activities to achieve accurate planning, performance, quality and time requirements
- planning documentation for complex activity requirements according to SOP.

Assessment Conditions

The following resources must be made available:

- access to the full range of equipment required for planning a complex activity, in a pulp or paper manufacturing facility
- sample workplace documentation, procedures and reports including (SOP), quality procedures, environmental sustainability requirements/practices, plant manufacturing operating manuals and enterprise policies and procedures.

Competency is to be assessed in the workplace or in a productive environment that accurately reflects performance in a workplace.

Assessor requirements

Assessors must:

- hold the appropriate assessor competency standards as outlined in regulations; and
- be able to demonstrate vocational competencies at least to the level being assessed; and
- be able to demonstrate how they are continuing to develop their VET knowledge and skills as well as maintaining their industry currency and assessor competence.

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.education.gov.au/Pages/TrainingPackages.aspx/Pages/Home.aspx>