



Australian Government

PPMIND202 Work effectively in the pulp and paper industry

Release: 1

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Modification History

Release	Comments
Release 1	This version released with PPM Pulp and Paper Manufacturing Training Package Version 3.0.

Application

This unit of competency describes the skills and knowledge required to work in a pulp and/or paper manufacturing facility and with other personnel by integrating industry and employment knowledge and organisational policies and procedures into daily work activities.

The unit applies to individuals who work in operational roles in the pulp and paper manufacturing industry under general supervision and guidance from others.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Pulp and Paper Industry (IND)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify the industry and organisational context	1.1 Identify structure and key future trends of Australian and global pulp and paper industry 1.2 Identify structure and function of organisation 1.3 Identify supply chain and key products produced 1.4 Identify impacts of emerging products, technology changes, work processes and environmental issues on organisation and work practices

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	1.5 Recognise roles and responsibilities of key staff within organisational structure 1.6 Identify own role and tasks requirements within operational team
2. Source information on employment rights and pathways in pulp and paper industry	2.1 Identify sources that provide current information on employee and employer rights and responsibilities 2.2 Interpret key information on individual responsibilities for anti-discrimination, harassment and equal employment opportunity 2.3 Source information on skill and knowledge requirements for own and related roles in pulp and paper manufacturing industry 2.4 Identify own existing skills and the additional skills required for career pathway opportunities
3. Work within organisational requirements	3.1 Identify and comply with organisation quality standards and workplace policies and procedures in relation to own work responsibilities 3.2 Participate in quality work practices according to workplace procedures 3.3 Seek advice and guidance from supervisors to ensure quality and workplace requirements are met 3.4 Work within own role boundaries and cooperatively as part of team to maximise efficiency and quality of work team outcomes 3.5 Recognise faults and hazards in workplace practices and report or take remedial actions according to level of responsibility 3.6 Follow workplace communication and reporting requirements
4. Apply safe and sustainable work practices	4.1 Identify workplace and pulp and paper manufacturing industry hygiene, workplace health and safety and environmental hazards and risk controls that apply to own role 4.2 Identify and comply with health and safety and environmental workplace and regulatory requirements 4.3 Identify and report health and safety hazards and environmental issues or breaches according to workplace requirements 4.4 Participate in safety drills to prepare for the event of an incident or accident

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret key information from information sources, workplace procedures, safety signs and other workplace documentation
Writing	Complete documentation for work tasks and reporting requirements using clear language and industry terminology in the required format
Oral communication	- Ask questions and actively listen to clarify workplace instructions and procedures - Report faults and hazards and other information using clear language and industry terminology

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
PPMIND202 Work effectively in the pulp and paper industry	Not applicable	The unit has been created to address a skill or task required by industry that is not covered by an existing unit	Newly created

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=12998f8d-d0ac-40bc-a69e-72a600d4fd93>