



Australian Government

PPMHRF201 Pack and dispatch recovered fibre

Release: 1

PPMHRF201 Pack and dispatch recovered fibre

Modification History

Release	Comments
Release 1	This version released with PPM Pulp and Paper Manufacturing Training Package Version 3.0.

Application

This unit of competency describes the skills and knowledge required to prepare, pack, load and dispatch recovered fibre material for pulp production.

The unit applies to production support operators who carry out routine tasks in preparing and dispatching recovered fibre material for a pulp and/or paper manufacturing facility.

Recovered fibre includes post-consumer and post-industrial paper material, de-inked pulp and internal broke.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Handling and Preparing Recovered Fibre for Pulp Production (HRF)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for dispatch	1.1 Identify and confirm recovered fibre order requirements 1.2 Plan and sequence work tasks according to delivery specifications, workplace procedures and workplace health and safety requirements 1.3 Identify health and safety hazards and report safety concerns 1.4 Select and fit personal protective equipment for the tasks 1.5 Select required packing materials and equipment and materials

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	handling equipment for the task 1.6 Prepare and maintain work area for packaging and dispatch according to housekeeping and environmental requirements
2. Prepare material for dispatch	2.1 Select and check recovered fibre material for dispatch against labels and identification systems 2.2 Sort, assemble and place orders in storage or dispatch zones according to delivery specifications 2.3 Check, weigh and label order according to transportation requirements
3. Dispatch product	3.1 Communicate load and delivery requirements to transporter 3.2 Load recovered fibre order for dispatch using appropriate materials handling equipment 3.3 Remove and process damaged product during loading as required 3.4 Check and confirm load is secure with transporter
4. Finalise documentation	4.1 Check and complete dispatch details according to workplace and transporter procedures 4.2 Attach security seals as required

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret information from order requirements and workplace procedures
Writing	Complete forms and records accurately and legibly using industry terminology
Oral communication	Communicate clearly with work colleagues and other personnel on site
Numeracy	- Use equipment to weigh and measure volume of product - Use simple mathematical calculations to prepare orders

Skill	Description
	Interpret numerical data on instruments, gauges and data recording equipment

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
PPMHRF201 Pack and dispatch recovered fibre	PPMHWP250 Store and dispatch waste paper	Amended unit title and unit sector code Changes to elements, performance criteria, foundation skills, performance evidence and knowledge evidence Assessment conditions updated	Not equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=12998f8d-d0ac-40bc-a69e-72a600d4fd93>