



Australian Government

POLINV027 Conduct police investigations

Release:

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Modification History

Release 1. This is the first release of this unit of competency in the POL Police Training Package release 9.0.

Application

This unit describes the skills required to complete police investigation processes in accordance with investigation plans, including managing information, adapting to changing circumstances, identifying people relevant to the investigation and developing profiles.

This unit applies to those working as police staff, generally in an investigation role, responding to offences against persons and property, and associated public order issues.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to investigation processes, case management, and codes of conduct.

Those undertaking this unit would demonstrate strong autonomy in accessing support from a broad range of services. They would be required to possess strong decision making, analytical and problem-solving skills, leadership abilities and robust communicative competence. The individual would work on sophisticated tasks requiring strong adaptability across a broad range of both familiar and/or unpredictable contexts.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

Investigation

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes of the unit

Performance criteria describe the performance needed to demonstrate achievement of the element

1 Manage investigation information

- 1.1** Collect information using information collection methods
- 1.2** Assess information for reliability and relevance to investigation
- 1.3** Analyse information to progress the investigation in accordance with investigation plan
- 1.4** Evaluate information to determine evidentiary and investigative value
- 1.5** Organise information using jurisdictional information management systems
- 1.6** Record information to comply with security and evidentiary requirements
- 1.7** Record critical decisions to account for investigation activities

2 Conduct investigations in accordance with investigation plan

- 2.1** Compile investigation documentation to provide an ongoing reference for stakeholders
- 2.2** Evaluate investigation direction to support objectives identified within the investigation plan
- 2.3** Assess information in terms of impact on investigation activities and direction
- 2.4** Adjust investigation activities and direction of investigation to respond to changing circumstances and requirements
- 2.5** Conduct briefings/debriefings with stakeholders for information sharing purposes
- 2.6** Pursue identified avenues of enquiry in accordance with identified resource allocation
- 2.7** Develop alternative directions for investigation when existing avenues of enquiry have been exhausted

3 Identify entities relevant

- 3.1** Identify, trace, implicate or eliminate entities relevant to

to the investigation	investigations
3.2	Evaluate avenues of inquiry to support the identification of witnesses and suspects
3.3	Gather evidence and intelligence by interviewing persons related to investigations
4 Manage profiles	4.1
	Build and assess profiles by continually capturing information and intelligence about entities relevant to investigations
	4.2
	Identify techniques and resources required to capture further information/intelligence on entities relevant to investigations
	4.3
	Secure additional resources to continue to build profile(s) of entities relevant to investigations
	4.4
	Conduct risk assessments of entities relevant to investigation on a continual basis
	4.5
	Inform stakeholders of profiles relevant to investigations
5 Facilitate the confiscation of assets	5.1
	Analyse information to identify assets for confiscation
	5.2
	Develop plan to facilitate asset confiscation operation
	5.3
	Prepare information and documentation to support confiscation of assets
	5.4
	Communicate with stakeholders to inform them of information, changing circumstances and requirements

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance. Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed in the table below.

Skill	Description
Reading	Read and organise information using jurisdictional information management systems. Read and evaluate information for relevance, reliability and value. Read, analyse and assess incoming information and adjust activities

	in accordance with investigation plan. Read and interpreting legislation applicable to asset confiscation.
Writing	Record and update information to comply with security and evidentiary requirements. Record critical decisions to account for investigation activities. Develop an asset confiscation plan and prepare information and documentation to support confiscation of assets. Finalise documents, information and exhibits in accordance with jurisdictional policies and procedures.
Oral Communication	Conduct oral briefings/debriefings with stakeholders for information sharing purposes. Conduct investigative interviews. Advise stakeholders of the progress of criminal assets investigations and of investigation outcomes.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit supersedes and is equivalent to POLINV002 Conduct police investigations.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>