



Australian Government

POLCOV003 Plan for intelligence projects

Release: 1

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Modification History

Release	Comments
1	<p>This unit was released in POL Police Training Package release 1.0 and meets the Standards for Training Packages.</p> <p>This unit supersedes and is equivalent to PUAPOL032B Plan intelligence activities.</p> <ul style="list-style-type: none">• Content and formatting updated to comply with the new standards• Unit recoded POL• Title updated• Elements 2 and 3 merged• PC 1.6 and 2.2 removed• PC 2.1 and 2.5 revised

Application

This unit describes the skills required to complete planning for police intelligence projects, including establishing project scope and managing the planning process. The planning process includes the assessment of risk of non-completion of the project, or outcomes not being achieved.

This unit applies to those working as intelligence practitioners within the intelligence process in a policing environment.

The skills and knowledge described in this unit must be applied within the legislative, regulatory and policy environment in which they are carried out. Organisational policies and procedures must be consulted and adhered to, particularly those related to planning processes, approvals, and resource management.

Those undertaking this unit would demonstrate the ability to prioritise and evaluate information for planning purposes. They would be required to apply critical thinking and analytical skills to meet responsibilities and communicate plans to other staff. They would be expected to work both autonomously and within teams as required. They will perform complex tasks and demonstrate ethical and professional policing qualities, displaying adaptability across a broad range of contexts.

No licensing, legislative or certification requirements apply to unit at the time of publication.

Competency Field

Covert

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section.
1. Establish project scope	<ul style="list-style-type: none">1.1 Identify intelligence projects in line with jurisdictional priorities.1.2 Identify clients/stakeholders to facilitate communication and establish ownership of project.1.3 Formalise communication with clients/stakeholders to develop common understanding.1.4 Identify client/stakeholder expectations to formulate project objectives and priorities.1.5 Compare project to workload in order to determine priority, scope, and resource requirements.1.6 Negotiate timeframes for project in accordance with client/stakeholder requirements.1.7 Identify potential implications and constraints that may impact upon the project.
2. Develop a project plan	<ul style="list-style-type: none">2.1 Identify objectives and key issues to direct and inform intelligence activities.2.2 Select strategies and methodologies to complete project objectives.2.3 Identify resources required to achieve project objectives.2.4 Negotiate with clients/stakeholders for allocation of resources.2.5 Consider risks to the project in order to identify and select mitigation measures.2.6 Develop measures to mitigate risk and build resilience in the project.2.7 Develop information collation strategies to ensure accessibility and retrievability of information.2.8 Draft project plan for recording, approval and implementation purposes.

Foundation Skills

The foundation skills demands of this unit have been mapped for alignment with the Australian Core Skills Framework (ACSF). The following tables outline the performance levels indicated for successful attainment of the unit.

ACSF levels indicative of performance:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Learning					Reading					Writing					Oral communication					Numeracy				

Performance variables:

1	2	3	4	5	1	2	3	4	5	1	2	3	4	5	1	2	3	4	5
Support					Context					Text complexity					Task complexity				

Further information on ACSF and the foundation skills underpinning this unit can be found in the Foundation Skills Guide on the GSA website.

Unit Mapping Information

This unit supersedes and is equivalent to PUAPOL032B Plan intelligence activities.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=98c3984e-2cf1-48a8-8ed1-85e4b92e7351>

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