



Australian Government

MTM30813 Certificate III in Meat Processing (Retail Butcher)

Release: 1

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Modification History

Release	TP Version	Comments
1	MTM11v4	Initial release. Supersedes and is not equivalent to MTM30811. Change to core outcomes, but overall qualification outcomes remain equivalent

Description

This qualification is the trade qualification for butchers.

Job roles

Job role titles covered by this qualification may include:

- butcher.

Pathways Information

Pathways into the qualification

Pathways into the qualification may be:

- after completion of a Certificate I or II Meat Processing qualification, with credit for relevant completed units
- after completion of a pre-apprenticeship program
- through Recognition of Prior Learning
- by direct entry without prior industry skills or knowledge

This qualification is suited to Australian Apprenticeship pathways.

Pathways from the qualification

After achieving this qualification, candidates may undertake:

- any other Certificate III in Meat Processing qualification, with credit for applicable units successfully completed
- MTM40111 Certificate IV in Meat Processing (Leadership)
- MTM40311 Certificate IV in Meat Processing (Quality Assurance)
- MTM40411 Certificate IV in Meat Processing (General)
- small business management qualifications

Licensing/Regulatory Information

No occupational licensing, legislative, regulatory or certification requirements apply to this qualification.

Entry Requirements

Not Applicable

Employability Skills Summary

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

The following table contains a summary of the Employability Skills required by the meat industry for this qualification. The Employability Skills facets described here are broad industry requirements that may vary depending on qualification packaging options.

Learning and assessment strategies for this qualification should be based on the requirements of the units of competency for this qualification.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none"> • listening and carrying out instructions • speaking clearly and directly with other personnel and customers • reading and interpreting workplace-related documentation, such as customer orders and recipes • writing, such as recording customer orders • using mathematical skills in areas such as time, weights, portion size and tender • sharing information with other workers, for example, customer requests • using negotiation, empathy, persuasion and assertiveness skills to interact with customers
Teamwork	<ul style="list-style-type: none"> • working effectively as an individual as well as in a work team • working effectively with workers or customers from another country • applying own knowledge to assist other members of the work team • identifying and utilising the strengths of other team members, such as specialised product knowledge • providing coaching and mentoring support to new or junior workers
Problem solving	<ul style="list-style-type: none"> • developing practical and creative solutions to workplace problems, for example, suggesting substitutions for unavailable ingredients • showing independence in identifying problems, such as malfunctioning equipment or OH&S issues • solving problems individually or in teams • suggesting a range of solutions to solve problems, for example, recommending alternative products to customers to reduce oversupply • using numeracy skills to solve problems, for example, adjusting temperatures or recommending cooking times

EMPLOYABILITY SKILLS QUALIFICATION SUMMARY

	<ul style="list-style-type: none"> • testing assumptions, for example, experimenting with new ingredients, or testing new product lines • resolving customer concerns, such as complaints about poor product
Initiative and enterprise	<ul style="list-style-type: none"> • adapting to new situations, such as introduction of new products or equipment • using numeracy skills to solve problems, such as modification of portion sizes • translating ideas into action by demonstrating suggestions • initiating and developing innovative solutions, for example, customer reward programs or product specials
Planning and organising	<ul style="list-style-type: none"> • collecting, analysing and organising information, such as customer orders and product specifications • using basic business systems for planning and organising, for example, work instructions, or Standard Operating Procedures • participating in ongoing continuous improvement and planning processes, such as Quality Assurance processes • determining or applying required resources, such as stock requirements • managing time and priorities, such as work times and production schedules • adapting resource allocations to cope with contingencies, for example, adjusting packaging to deal with different sized product or reducing stock orders for short weeks
Self-management	<ul style="list-style-type: none"> • monitoring and evaluating own performance to ensure team and production requirements are met efficiently • taking responsibility for own work output
Learning	<ul style="list-style-type: none"> • being receptive to learning new ideas and techniques, such as changed work instructions, new equipment and processes • learning in a range of settings, such as through formal training or informally from other workers • managing own learning, for example, undertaking self-directed research to identify a new recipe or product • contributing to the learning of others, for example, explaining work processes to new workers
Technology	<ul style="list-style-type: none"> • using technology, such as point of sale technology • demonstrating skill when using workplace technology, such as knives, bandsaws and mincers • applying OH&S requirements when using technology

Packaging Rules

Packaging Rules

Complete a total of forty-three units of competency.

In Stage 1:

- complete all fifteen core units of competency from Group A
- complete one elective unit of competency from group D

In Stage 2:

- complete all ten core units of competency from Group B
- complete one elective unit of competency from Group E

In Stage 3:

- complete all thirteen core units of competency from Group C
- complete three elective units of competency from Group F

Qualification structure

Core Units			
Group A - Stage 1			
MTMCOR201A	Maintain personal equipment	MTMR103C	Store meat product
MTMCOR202A	Apply hygiene and sanitation practices	MTMR104C	Prepare minced meat and minced meat products
MTMCOR204A	Follow safe work policies and procedures	MTMR106C	Provide service to customers
MTMCOR205A	Communicate in the workplace	MTMR203C	Select, weigh and package meat for sale
MTMCOR206A	Overview the meat industry	FDFOP2061A	Use numerical applications in the workplace
MTMPSR203A	Sharpen knives	HLTFA301C	Apply first aid
MTMR101C	Identify species and meat cuts	CPPCLO3038A	Clean food-handling areas
MTMR102C	Trim meat for further processing		
Group B - Stage 2			

MTMCOR203B	Comply with Quality Assurance and HACCP requirements	MTMR207B	Use basic methods of meat cookery
MTMPR201C	Prepare and operate a bandsaw	MTMR210B	Make and sell sausages
MTMR201C	Break and cut product using a bandsaw	MTMR211B	Produce and sell value-added products
MTMR202C	Provide advice on cooking and storage of meat products	MTMSR201C	Prepare and slice meat cuts
MTMR204C	Package product using manual packing and labelling equipment	MTMSR202C	Trim meat to specifications
Group C - Stage 3			
MTMR301C	Prepare specialised cuts	MTMR317B	Cure, corn and sell product
MTMR302C	Assess carcase_product quality	MTMR318B	Assess and sell poultry product
MTMR303C	Calculate yield of carcase or product	MTMR320B	Locate, identify and assess cuts
MTMR304C	Manage stock	MTMR321A	Assess and address customer preferences
MTMR305C	Meet customer needs	MTMR323A	Prepare and produce value-added products
MTMR306C	Provide advice on nutritional role of meat	MTMSR302C	Prepare primal cuts
MTMR307C	Merchandise products and services		
Elective units			
Group D - Stage 1			
MTMR107C	Process sales transactions	MTMR109B	Monitor meat temperature from receipt to sale
MTMR108B	Undertake minor routine		

maintenance			
Group E - Stage 2			
MTMR208B	Vacuum pack product in a retail operation	MTMSR204C	Despatch meat product
MTMR209B	Undertake routine preventative maintenance	MTMSR215A	Package meat and smallgoods for retail sale
MTMR212B	Receive meat product	BSBITU101A	Operate a personal computer
MTMSR203C	Package product using automatic packing and labelling equipment	SIRXFIN201	Balance and secure point-of-sale terminal
Group F - Stage 3			
MTMP3102B	Provide coaching	MTMR316B	Utilise the Meat Standards Australia system for beef to meet customer requirements
MTMP3103B	Provide mentoring	MTMR319B	Break carcasses for retail sale
MTMR309C	Prepare, roll, sew and net meat	MTMR322A	Collect and prepare standard samples
MTMR310C	Bone and fillet poultry	MTMS306B	Identify and repair equipment faults
MTMR311C	Cost and price meat products	MTMSR303A	Smoke product
MTMR312C	Prepare portion control to specifications	SIRXMER303	Coordinate merchandise presentation
MTMR313C	Bone game meat	SIRXSLS201	Sell products and services
MTMR314B	Order stock in a meat enterprise	TAEDEL301A	Provide work skill instruction
MTMR315B	Calculate and present statistical data in a meat enterprise		