



Australian Government

**Assessment Requirements for MSTGN5007
Prepare procedures and specifications for
TCF operations**

Release: 1

Assessment Requirements for MSTGN5007 Prepare procedures and specifications for TCF operations

Modification History

Release 1. Supersedes and is equivalent to LMTGN5007A Prepare procedures and specifications for textiles, clothing and footwear operations

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- assembling information and specification requirements
- interpreting and analysing information for use in procedures or manuals
- writing procedures and specifications with respect to customer or workplace needs on at least two (2) occasions
- confirming accuracy and appropriateness of prepared procedures or manuals
- ensuring work health and safety (WHS) policies and statutory regulations are appropriately addressed in procedures or manuals
- delegating responsibility for maintaining document accuracy
- reviewing effectiveness of procedures and specifications against standards
- presenting reports on production performance and developments to management, as required
- maintaining accurate records.

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- specific TCF production operations, technology and skills
- enterprise systems and requirements
- industry standards, regulations and terminology
- WHS and environmental aspects of production processes
- standards for job instructions, specifications, SOPs, patterns, charts and tickets
- order forms and other applicable reference material
- workplace policies/procedures and reporting processes
- relevant WHS legislation and codes of practice
- reporting or recording processes

- relevant regulatory requirements and codes of practice
- hazard identification and control measures associated with preparing procedures and specifications.

Assessment Conditions

- Assessors must:
 - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
 - have vocational competency in preparing procedures and specifications for textiles, clothing and footwear operations, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- The unit is applicable to all TCF sectors and assessment must ensure it is delivered to suit the industry it is being applied to.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>