Assessment Requirements for MSTGN3004 Supervise operations in a TCF enterprise

Release: 2

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Modification History

Release 2. Supersedes and is Not equivalent to LMTGN3006B Take responsibility for visitors and new employees

Release 1. Supersedes and is equivalent to LMTGN3009B Supervise operations in a textiles, clothing and footwear enterprise

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy the requirements of the elements and performance criteria, and include:

- reading and following work instructions, standard operating procedures (SOPs), safe work practices
- applying relevant standards
- planning, scheduling and prioritising resources (machines, staff, materials and operation processes)
- clarifying and communicating tasks, roles and responsibilities
- allocating work for operators/team members
- addressing technical problems raised by operators regarding machinery, product quality and operational safety, and providing technical support to operators as required
- identifying and reporting problems with work flow
- maintaining ongoing liaison upstream and downstream and with management to guide operation targets
- monitoring and addressing work allocation requirements, movement of materials through operations and production output in order to maintain optimum production efficiency
- supervising and completing enterprise documentation for all stages of production, as required, and monitoring compliance with documentation requirements.
- identify and report on skills deficiency in operations

Knowledge Evidence

Evidence must be provided that demonstrates knowledge of:

- safe work practices and procedures and use of personal protective equipment (PPE)
- relevant Australian Standards
- production and workflow system in the workplace
- factors and constraints that impact on effective workflow
- ways of controlling factors and constraints
- efficient operation of machines and processes within area of supervision
- machinery maintenance requirements

- quality assurance standards and procedures
- quality standards and practices
- effective communication
- work health and safety (WHS) practices, including hazard identification and control measures
- workplace procedures
- recording and reporting practices.

Assessment Conditions

- Assessors must:
    - satisfy the assessor competency requirements that are in place at the time of the assessment, as set by the VET regulator
    - have vocational competency supervising operations in a textiles, clothing and footwear enterprise, at least to the level being assessed, with relevant industry knowledge and experience.
- Assessment should occur in operational workplace situations. Where this is not possible, or where personal safety or environmental damage are limiting factors, assessment must occur in a sufficiently rigorous simulated environment reflecting realistic operational workplace conditions. This must cover all aspects of workplace performance, including environment, task skills, task management skills, contingency management skills and job role environment skills.
- Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.
- Conditions for assessment must include access to all tools, equipment, materials and documentation required, including relevant workplace procedures, product and manufacturing specifications associated with this unit.
- The unit is applicable to all TCF sectors and assessment must ensure it is delivered to suit the industry it is being applied to.

Links

Companion Volume implementation guides are found in VETNet - https://vetnet.education.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e