



**Australian Government**

# **MSTGN2022 Perform tasks to support production**

**Release: 1**

# MSTGN2022 Perform tasks to support production

## Modification History

Release 1. Supersedes **and is equivalent to** MSTGN2010 Perform tasks to support production.

## Application

This unit of competency describes the skills and knowledge required to perform manual tasks to support production that are not covered by a dedicated unit of competency. Production support tasks include cleaning and housekeeping, assisting in loading, feeding and unloading transporting equipment, loading and unloading materials from machines, storing materials, and recording and documenting tasks.

This unit applies to all sectors of the textiles, clothing and footwear (TCF) industry and in a variety of environments, including operational workplace activities, restricted space, and hazardous controlled or exposed conditions.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

No licensing or certification requirements exist at the time of publication. Relevant legislation, industry standards and codes of practice within Australia must be applied.

## Pre-requisite Unit

Nil

## Competency Field

Generic

## Elements and Performance Criteria

<b>Elements</b> <i>Elements describe the essential outcomes.</i>	<b>Performance Criteria</b> <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Perform general production-related duties and tasks	1.1 Clarify required duties and tasks with a supervisor or team member 1.2 Organise required standard operating procedures (SOPs), equipment and tools, and confirm good working condition 1.3 Ask questions to confirm procedures and ensure own knowledge and skill is adequate to perform tasks 1.4 Perform tasks to meet requirements and comply with record keeping and workplace procedures

<b>Elements</b> <i>Elements describe the essential outcomes.</i>	<b>Performance Criteria</b> <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
2. Perform general cleaning duties	2.1 Clarify cleaning duties to establish requirements 2.2 Determine, prepare and use appropriate cleaning equipment for specific tasks 2.3 Implement procedures for handling, storage and disposal of cleaning liquids in accordance with manufacturer specifications and regulatory requirements 2.4 Assess cleaning against housekeeping requirements and complete required workplace records
3. Assist with transfer or removal of materials or products	3.1 Confirm work requests, organise tasks and record in accordance with workplace procedures 3.2 Provide assistance in transfer or removal of materials or products in accordance with instructions 3.3 Use appropriate methods and manual handling techniques 3.4 Handle materials and products to facilitate environmental protection, safe waste disposal, pollution control and recycling 3.5 Complete required workplace records

## Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

- Reading skills to:
  - interpret work instructions, SOPs and specifications
  - check work against ticket information or specification sheets

Other foundation skills essential to performance are explicit in the performance criteria of this unit.

## Unit Mapping Information

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## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>