



Australian Government

MSTFP3003 Assemble shoe by hand

Release: 1

MSTFP3003 Assemble shoe by hand

Modification History

Release 1. Supersedes and is equivalent to LMTFP3003B Assemble shoe by hand

Application

This unit of competency covers the skills and knowledge required to assemble shoes by hand.

The unit of competency applies to the assembly of shoes using mainly hand processes, working largely independently and being accountable for own results, including planning, carrying out assigned tasks, coordinating processes, and setting and working to deadlines.

It covers the assembly of components according to specifications but does not include the preparation of components, such as cutting, lasting, and making sole or heel. If these skills are required, then appropriate units should also be selected.

It involves the use of operations involving operator dexterity and accuracy in regard to the positioning and guiding of work.

Work is most likely to be conducted in a small business situation on custom-made shoes, however, it may also be conducted in medium to large scale enterprises and may involve individual and team activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

MSTFP2001 Identify materials used in footwear production

Competency Field

Footwear production

Unit Sector

Not applicable

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

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| 1 Determine job | 1.1 Follow standard operating procedures (SOPs) |
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	requirements	1.2	Comply with work health and safety (WHS) requirements at all times
		1.3	Use appropriate personal protective equipment (PPE) in accordance with SOPs
		1.4	Identify job requirements from specifications, drawings, job sheets or work instructions
2	Prepare to assemble shoe by hand	2.1	Set up workstation and adjust tools, machines and equipment to suit construction process being used
		2.2	Make adjustments to machines to accommodate specific product requirements, according to workplace procedures
		2.3	Follow work ticket to collect and sort parts, including last, uppers, insoles, heels and soles
		2.4	Prepare and position parts and components appropriate to construction process
		2.5	Determine the sequencing of operations to meet job specifications and timeframes
3	Assemble the shoe	3.1	Position shoe components according to identified construction process
		3.2	Attach and assemble shoe components in correct sequence
		3.3	Slip shoe from last
		3.4	Finish off uppers, heels, edges and soles using appropriate hand and machine operations and materials
4	Conduct final quality check and despatch work	4.1	Conduct final quality check to ensure work complies with job specifications and workplace quality standards
		4.2	Make corrections to product as required to meet specifications
		4.3	Despatch work to next stage and maintain records

Foundation Skills

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included.

Workplace procedures include one or more of the following:

- requirements prescribed by legislation, awards, agreements and conditions of employment
- SOPs
- work instructions
- oral, written and visual communication
- quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
- housekeeping
- tasks related to environmental protection, waste disposal, pollution control and recycling
- WHS practices

Australian Standards include:

- the relevant industry or Australian Standards that are current at the time this unit is being undertaken

Components include one or more of the following:

- soles
- shanks
- filler blocks
- uppers
- heels
- linings

Unit Mapping Information

Release 1. Supersedes and is equivalent to LMTFP3003B Assemble shoe by hand

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>