



**Australian Government**

**MSTCL2014 Access and use information  
resources for clothing production  
operations**

**Release: 1**

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## **MSTCL2014 Access and use information resources for clothing production operations**

### **Modification History**

Release 1. Supersedes and is equivalent to LMTCL2017B Access and use information resources for clothing production operations

### **Application**

This unit of competency covers the skills and knowledge required to access and use information resources for clothing production operations.

The unit of competency applies to the identifying and using relevant industry information that may be used to assist in carrying out clothing production work activities.

Work may be conducted in small to large scale enterprises and may involve individual and team activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### **Pre-requisite Unit**

Nil

### **Competency Field**

Clothing production

### **Unit Sector**

Not applicable

### **Elements and Performance Criteria**

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

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|--|-----|--|
| <b>1 Identify and locate clothing production information resources</b> | 1.1 | Identify information needs and confirm with appropriate personnel                                |
|  | 1.2 | Identify and locate workplace information resources to assist in clothing production operations  |
|  | 1.3 | Seek direction from appropriate personnel, where required, in locating and obtaining information |

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|---|---|-----|---|
|   |   | 1.4 | Check currency and authenticity of information resources  |
| 2 | <b>Access and interpret clothing production information</b> | 2.1 | Use a range of reading techniques and simple search techniques to locate relevant information   |
|   |   | 2.2 | Interpret symbols, codes, legends, abbreviations and clothing production terminology  |
|   |   | 2.3 | Interpret working drawings to guide work  |
|   |   | 2.4 | Read, interpret and follow information on work specifications, standard operating procedures (SOPs), work instructions and other reference material |
|   |   | 2.5 | Seek assistance to explain or clarify information, as required  |
|   |   | 2.6 | Note information and summarise, if necessary, for subsequent use  |
| 3 | <b>Use and store information resources</b>                  | 3.1 | Use information resources to assist and improve clothing production operations  |
|   |   | 3.2 | Apply information to own work activities  |
|   |   | 3.3 | Store relevant information resources appropriately  |
|   |   | 3.4 | Update and maintain documentation to ensure it is current and easy to access  |

## **Foundation Skills**

This section describes those required skills (language, literacy and numeracy) that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## **Range of Conditions**

This field allows for different work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of

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the candidate, accessibility of the item, and local industry and regional contexts) are included.

- Workplace procedures include one or more of the following:**
- requirements prescribed by legislation, awards, agreements and conditions of employment
  - SOPs
  - work instructions
  - oral, written and visual communication
  - quality practices, including responsibility for maintenance of own work quality and contribution to quality improvement of team or section output
  - housekeeping
  - tasks related to environmental protection, waste disposal, pollution control and recycling
  - WHS practices

- Australian Standards include:**
- the relevant industry or Australian Standards that are current at the time this unit is being undertaken

- Information resources include one or more of the following:**
- SOPs
  - safety procedures
  - job lists
  - manufacturer manuals
  - specifications
  - patterns
  - machine settings
  - Australian and International Standards
  - quality system documentation
  - customer requirements
  - workplace procedures and manuals
  - industry manuals
  - codes of practice
  - awards
  - legislation
  - plans
  - diagrams
  - log books
  - working drawings
  - hard and soft copy
  - key personnel, supervisors, trainers and colleagues

- Location of information**
- reference libraries
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**resources includes one or more of the following:**

- workplace storage areas
- internet
- database records
- site supervisor
- manager or other personnel

**Working drawings include the following:**

- trade drawings
- accurate analytical drawings of garments that are detailed to show how the garment is constructed and finished
- sketches used by designers and patternmakers to inform production - part of specification sheets

## **Unit Mapping Information**

Release 1. Supersedes and is equivalent to LMTCL2017B Access and use information resources for clothing production operations

## **Links**

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=a203ec5c-de7d-406b-b3e1-8f1a9b76e92e>

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